

**AGENDA**  
**CITY OF GROSSE POINTE PARK**  
**CITY COUNCIL MEETING**  
**December 13, 2021 7:00 pm**

**SPECIAL NOTICE:** Due to the Wayne County Public Health Order and to continue to decrease the spread of COVID-19, this meeting will be held electronically. See instructions below for how to join the meeting and guidelines for meeting conduct. All City Council meeting materials are included as part of this meeting notice.

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance to the Flag
- IV. Approval of Consent Agenda
  - I. Approval of November 8<sup>th</sup> Meeting Minutes
  - II. Finance Report
- V. Public Comment (Agenda Items)
- VI. Managers' Report/Public Safety
- VII. Committee and Commission Reports
- VIII. Unfinished Business
  - I. OHM Sewer Update
  - II. Council Comment
- IX. New Business
  - I. Council Member Fluit Resignation
  - II. Mayor/Council Resolutions
  - III. Candidate Interviews
  - IV. Selection of Finalist Candidates
  - V. Consideration of Appointment to Council
  - VI. Committee/Board Appointments & Reappointments
  - VII. City Council January Meeting Date
  - VIII. DPW/Storm Sewer Project
  - IX. Council Comment
- X. Public Comment (Non-Agenda Items)
- XI. Adjournment

**ZOOM MEETING AND TELECONFERENCE INFORMATION**

Join Zoom Meeting  
Zoom.us

Meeting ID: 843 3262 0224  
Passcode: 324571

Dial by your location  
+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)  
+1 646 558 8656 US (New York)  
+1 253 215 8782 US (Tacoma)  
+1 346 248 7799 US (Houston)  
+1 669 900 9128 US (San Jose)

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Michigan Relay is a communications system that allows hearing persons and deaf, hard of hearing, or speech-impaired persons to communicate by telephone. Users may reach Michigan Relay by dialing 7-1-1 and then connection with Zoom conference number above. There is no additional charge to use this service.

### **How to Submit Public Comment**

There will be two options for how to submit a public comment for this meeting: attending the Zoom meeting or written comment. There will be one public comment at the end of the meeting. Spoken comments will be limited to three minutes. Written comments will be limited to 250 words.

Members of the public wishing to make a comment via Zoom will need to either join the meeting through the app on their computer/tablet/mobile phone and/or dial in to the phone number listed on the public notice. All spoken comments through the Zoom app or the phone will be limited to three minutes. The provided meeting guidelines outline the process for teleconferencing comments that will be followed during the meeting.

Written comments can be submitted directly to [clerk@grossepointepark.org](mailto:clerk@grossepointepark.org). Written submissions need to be 250 words or less and be submitted by 5:00pm on Sunday, November 12, 2021.

### **Guidelines for Public Participants**

1. All virtual meetings will be conducted via Zoom with a dial-in option. If you join the meeting utilizing the Zoom app on your computer/tablet/phone, you will be able to listen, see the City Council members, and make a public comment if you desire to do so. **We are not allowing the public to utilize a webcam during the meeting.** If you join the meeting with your webcam on, it will be disabled by the host.
2. All meeting materials and meeting information is available on the City website at [www.grossepointepark.org](http://www.grossepointepark.org)
3. The meeting will start promptly at the time listed on the meeting notice. **Public participants will be permitted to join the meeting five minutes before the meeting is scheduled to start.**
4. When you are ready to join the meeting, please make sure your line is muted to decrease background noise. Public participant lines have to remain muted until the public comment portion of the meeting. **Also make sure your webcam is disabled before you join.** If you join the meeting with your webcam on, it will be disabled by the host.

5. If you decide you want to make a public comment, please utilize the raise hand function in the Zoom app or on the phone **during the agenda item before the appropriate public comment period.** To raise your hand on the phone, press \*9. Staff will add you to the public comment queue list for the next public comment period. **Please note that all public participants are only allowed one three-minute public comment per public comment period.**
6. **When the public comment period begins,** the Mayor will call on a Staff member to read any public comments that were submitted via written statement. When those are completed, the Mayor will call for any spoken public comment. A staff member will call on public participants by either the last four digits of your phone number or your participant name listed in the Zoom app. Public participants will be called in the order they were added to the queue list. Public participants who do not respond within ten seconds of their phone number or screen name being called will be skipped and the next person in line will be called on. This method will continue until all public participants have had the opportunity to comment. **All public comments shall not exceed three minutes and a timer will be displayed on the screen.**
7. Once the public comment period is done, the Mayor will continue with the next agenda item.

**Hosts will have the ability to and will remove participants from the meeting if they breach the peace in such a way that disrupts or interferes with the meeting.**

**COUNCIL MEETING – November 8, 2021  
7:00 P.M.**

An electronic meeting was held through Zoom due to the Wayne County Public Health Order and to continue decreasing the spread of COVID-19.

The meeting was called to order by Mayor Hodges and opened with the Pledge of Allegiance to the Flag.

The following were electronically present: Councilmembers Relan, Fluit, Caulfield, Gallagher, and Wiener, and Mayor Hodges.

Also electronically present: Nick Sizeland, City Manager; Jane M. Blahut, Finance Director/Clerk; Jake Howlett, City Attorney; Bryan Jarrell, Director of Public Safety; and Courtney Delmege, Deputy Clerk.

**APPROVAL OF CONSENT AGENDA**

Mayor Hodges presented the consent agenda for approval.

Motion by Councilmember Wiener, supported by Councilmember Fluit, to approve the consent agenda as presented.

AYES: Councilmembers Relan, Fluit, Caulfield, Gallagher, and Wiener, and Mayor Hodges.

NAYS: None

**PUBLIC COMMENT (AGENDA ITEMS)**

No written comments were received.

No verbal comments were made.

**MANAGERS REPORT**

City Manager Sizeland presented a brief overview of the status of issues since the last meeting:

- DPW Groundbreaking
- Alley Clean Up
- Dog Park
- Wayburn Development
- FEMA
- CCTV & Sewer Cleaning
- Storm Update
- Trombly School
- TIFA/DDA Director
- Assistant City Manager

**PUBLIC SAFETY DIRECTOR REPORT**

(balloon time). This type of ECG provides a view of all sides of the heart resulting in faster and more accurate diagnoses. The onetime cost of this life-saving device is \$41,061.11 which includes an extended warranty, AED pads, 12 lead harness, and other necessary equipment.

Motion by Councilmember Wiener, supported by Councilmember Caulfield, to approve quote by Zoll Medical Corporation to purchase Zoll X for \$41,061.11.

AYES: Councilmembers Relan, Fluitt, Caulfield, Gallagher, and Wiener, and Mayor Hodges.

NAYS: None

**UNFINISHED BUSINESS:  
COUNCIL COMMENT**

Councilmember Fluitt inquired why there was no OHM sewer update on agenda; City Manager Sizeland responded there are no changes since the last meeting held on October 25, 2021. There will be an update at the next City Council meeting.

**NEW BUSINESS:  
APPOINTMENT OF MAYOR PRO TEM**

Mayor Hodges presented Councilmember Caulfield as the candidate for Mayor Pro Tem for City Council approval. The decision-making points that were considered when determining who was best suited for this role are as follows: broad community support; skillset; and freshness.

Motion by Mayor Hodges, supported by Councilmember Wiener to appoint Councilmember Caulfield as Mayor Pro Tem.

AYES: Councilmembers Relan, Caulfield, Gallagher, and Wiener, and Mayor Hodges

NAYS: Fluitt

**NEW BUSINESS:  
TEMPORARY TRAFFIC REGULATION #217**

Public Safety Director Jarrell presented the temporary traffic regulation #217 to allow for a permanent single handicap parking space to be placed in front of 1323 Lakepointe.

Motion by Councilmember Fluitt, supported by Councilmember Caulfield, to approve and make permanent a single handicap parking space in front of 1323 Lakepointe.

AYES: Councilmembers Relan, Fluitt, Caulfield, Gallagher, and Wiener, and Mayor Hodges.

NAYS: None

**NEW BUSINESS:**

Councilmember Relan thanked previous Councilmembers Read and McConnell for their services and welcomed new councilmembers.

Mayor Hodges reminded public and City Council of Vacancies on the following boards and commissions: one seat on the Board of Review; three seats on the Recreation Commission; three seats on the Tax Increment Finance Authority Board.

#### PUBLIC COMMENT (NON-AGENDA ITEMS)

City Manager Sizeland read four written comments that were received.

No verbal comments were made.

#### ADJOURMENT

Motion by Councilmember Relan, supported by Councilmember Gallagher, to adjourn the meeting.

AYES: Councilmembers Relan, Fluit, Caulfield, Gallagher, and Wiener, and Mayor Hodges.

NAYS: None

With no further business, the meeting adjourned at 9:12 p.m.

November 2021

*Invoices over \$5,000 for Review & Acceptance*

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Current Payment</u>	<u>Fiscal year to Date or Project to Date</u>
11/01/21	Bodman	Pros. Atty. & retainer fee	10,000	40,000
11/04/21	Green for Life	Recycle for November	26,325	112,587
11/04/21	Green for Life	Rubbish for November	39,202	190,793
11/04/21	MML Workers Comp.	Policy Premium	31,440	62,880
11/04/21	OHM Advisors	Paving/Sewer Study	70,871	83,807
11/12/21	Gabriel, Roeder, Smith& Co.	Actuarial for retiree health	18,500	26,700
11/12/21	Gorno Ford	2021 Police Utility	33,621	33,621
11/12/21	Great Lakes Water	Waste water-October	156,900	627,600
11/12/21	Mckenna	Building Inspector/Code Enforcement	7,587	14,097
11/17/21	Pipetek Services	Sanitary Sewer Televising Program	57,844	57,844
11/17/21	Arbor Pro	Tree work	8,311	14,164
11/18/21	Great Lakes Water	Water usage- August, September & billing adj.	286,060	414,204
11/23/21	Cadillac Asphalt	Paving	334,000	334,000
11/23/21	GP Clinton Refuse	Refuse disposal October	16,170	77,124
11/23/21	Santoro, INC.	Plow blade for bobcat	6,238	6,238
11/23/21	Zoll Medical	Defibrillators	6,594	6,594

## memorandum

**Date:** December 8, 2021

**To:** Nick Sizeland, City Manager

**cc:** File

**From:** Patrick M. Droze, P.E.

**Re:** Monthly Progress Report

This monthly progress report is provided for the period of October 25 through December 7, 2021. This report includes a summary of ongoing efforts with system assessment, sewer model development and community engagement.

### **SEWER TELEVISIONING AND MANHOLE CONDITION ASSESSMENT**

Pipetek crews have been working continuously to perform inspections of the City's sanitary sewer system. This has generally included a cleaning crew, televising crew and a manhole inspection crew. As an overview, the contract includes inspection of 230,000 feet of sanitary sewer within the City. Current work efforts are primarily located in the northwest quadrant of the City, between Mack Avenue and Kercheval. This week, work is occurring west of Nottingham. (see Figure 1). Residents can find weekly updates regarding this work on the City website.

[https://www.grossepointepark.org/departments/public\\_works/sewer\\_televising\\_program.php](https://www.grossepointepark.org/departments/public_works/sewer_televising_program.php)

#### Progress Report on Inspection

A summary of the work and findings to date are as follows:

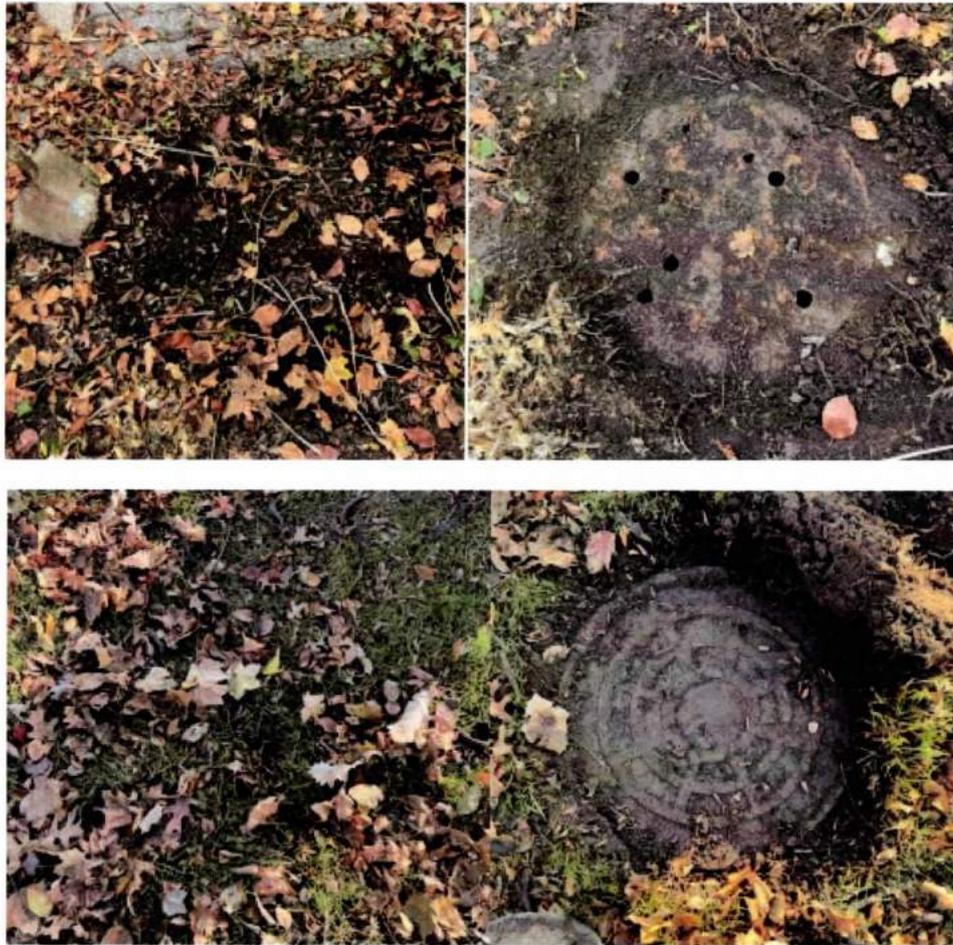
- ▼ Inspections of approximately 23,100 feet of 12-inch to 38-inch diameter sewer has been completed
  - This represents 10.23% of all the sewer planned for inspection.
- ▼ Inspections of approximately 120 manholes has been completed.
  - This represents 19% of all the manholes planned for inspection.

#### General Findings on Condition:

- ▼ Rear yard manholes within the southern section of the City have been challenging to locate in some instances. This is due in some cases to burial or placement of objects or overtop of the manholes. The City and Pipetek has worked to identify these locations and will follow up with additional field work in the future to locate and if necessary adjust manholes to grade. If residents are aware of any manholes within their, they are asked to help do their part to identify these to help aid inspecitons. An example of an uncovered manhole is shown in figure 1.



- ▼ There continues to be a fair amount of debris and sediment in most segments that have been inspected. Where possible, this is being jetted downstream or removed as necessary. Pipetek crews are hauling an average of 10 cubic yards of material daily to local landfills for disposal.
- ▼ In recent weeks, some pipe segments have been found with multiple longitudinal cracks and fractures. While the pipes are still operable, these are segments that will eventually require additional rehabilitation or possibly replacement in a future capital and maintenance program.



*Figure 1 - Before and after views of buried rear yard manhole structure*

#### Problems Encountered

- ▼ In the past month, Pipetek and OHM have worked to develop a plan to gain access to the deep wet weather relief sewer system that runs from Maryland Street to Yorkshire Highway along East Jefferson Avenue. The relief sewer is situated below the main collection sewer and provides a direct connection to the Jefferson Avenue pumping station. At this time, only a single point of access has been found along the sewer's roughly 1.2 mile length. The lack of access inhibits the ability to perform robotic or manned inspections due to length limitations and safety (for manned entries). Based on this, OHM and Pipetek are consideration alternatives including creating additional entry points or using fully autonomous inspection devices (these were included as an alternate within Pipetek's bid). While the inspection of this sewer is not on the critical path to model development, it will be essential to perform inspection eventually as the relief system provides a significant volume of storage and conveyance during wet weather events. A full understanding of both the condition and hydraulic capacity is essential to model development.



Figure 2 - Progress Map (12/7/2021)

### COORDINATION WITH AGENCIES

The City of Grosse Pointe Park has reached out to several entities to coordinate information gathering and collaboration.

- ▼ **Great Lakes Water Authority:** A meeting was held with Sue Coffey and GLWA staff and east side member communities. The meetings provided an overview of east side sewer operations and also worked to improve communication between operators for improved event management. The prior discussion involved a report out on what communities are undertaking in response to the summer storm events. Several communities within the area are looking closer at additional sewer separations. Macomb County DPW is creating in-system storage within existing sewers and also adding pumping capacity at CSO facilities.
- ▼ **EGLE:** The City, Councilmember Weiner and OHM met with EGLE Warren District Staff on December 6, 2021 to confirm program direction and next steps for permitting improvements. EGLE asked for confirmation that connected impervious areas are documented. OHM and EGLE will be



arranging quarterly check in meetings to share data and findings to help ensure that permit applications for construction projects include the necessary supporting basis of design information.

- ▼ Grosse Pointe Public School System: The City is awaiting information from GPSS regarding district owned facilities within the City.

## **DOWNSPOUT DISCONNECTIONS**

DPW and OHM are planning to launch the residential downspout inspection program in March 2022. A post card and sign-up genius have been set up in anticipation of this work. A mailing is planned for early 2022.

## **MODEL DEVELOPMENT**

OHM has initiated a model development that includes digitizing paper records to depict sewer depths across the City. As this work has progressed, OHM has identified points of additional field investigations to help ensure that model data is representative of field conditions. As manhole evaluations are completed by the selected CCTV vendor, additional information on pipe elevations will be obtained to help perform a uniform update of the City's sewer GIS dataset. OHM is advancing development of the model along Jefferson and Three Mile Drive to support an engineering analysis for a FEMA BRIC Grant.

As part of initial modeling for the EERV, it was noted that there is a need to create additional pumping capacity at Patterson Park. This was determined based on the routing of extreme events and also for redundancy. The approximate cost for the additional pumping capacity is estimated at \$3.9M. This upgrade would also include upgrades to the pump station programmable logic controls, wet well sensor systems and system level sensors on the incoming sanitary and storm pipes to aid in system operation during extreme events.

## **FLOW METERING**

Council authorized Administration to issue HESCO a notice to proceed. Six meters were installed on November 22, 2021. Five of the meters are installed along the Jefferson corridor and the sixth meter on Fairfax Ave. between Pemberton Rd and Lakepointe St. Meter data will be pulled monthly. The flow data will be used in the sanitary sewer model to better understand the dynamics of the collection system and finalize the design of the EERV. Flow meters are being checked every 2 weeks with data downloads occurring monthly. Since installation, there have been small rain events. OHM will evaluate the data received for these events to ensure that meters are located in the best locations to capture data.

## **GRANT OPPORTUNITIES**

On October 15, 2021, FEMA issued a preliminary approval of the grant request and instructed the City to proceed with developing a cost/benefit analysis to demonstrate the effectiveness of the EERV during large storm events. The City of Grosse Pointe Park submitted an application for a Building Resilient Infrastructure and Communities (BRIC) grant through the Michigan State Police and FEMA on November 29, 2021. The grant application included the full cost of design and construction of the Extreme Emergency Relief Valve (EERV) to be located within Patterson Park.

## **COMMUNICATION AND OUTREACH**

In 2022, the Community as a whole will be part of an ongoing discussion regarding the desired level of service for the system operation. In anticipation of this, OHM proposes that the City advance with several efforts for community Outreach:

### Sewer System Advisory Council

As modeling exercises advance, it will be important for the City to understand the goals for residents and business owners throughout the community. This includes an understanding of the community's desired level of protection against storm events, an acceptable level of risk and the limits of cost to the community presented on a basis of impacts to property owners.



OHM is working with City Administration to help formulate the number of members and how to accurately capture a mixture of geographies and land uses to provide the most representative group.

#### Community Survey

The Summer 2021 storm events affected various areas of the City in different ways. Reports have varied with regard to the depth of flooding, duration and the geographic distribution of reports. In an effort to help capture this variation from within the community, a survey is proposed to be issued. The survey will be made available through a digital platform and will be issued along with notices for the above-mentioned downspout disconnection program. A paper version will also be made available that can be mailed upon request or completed in-person at City Hall. These survey responses will then be collected and georeferenced to help enhance the available data for the June and July storm events.

#### Outreach Events

As modeling work advances, a series of citywide conversations are proposed in the spring to present findings from the modeling work, feedback received from resident surveys and ultimately propose options for system improvements. These events are anticipated to be either virtual or in-person based on Wayne County Health Department guidance. The meetings are intended to be open to all property owners and will include opportunities for voting as well as open discussion. Feedback will also be obtained from those who are unable to attend.

### **LOOK AHEAD**

Within the next month, we anticipate the following items will be completed:

- Continue televising and cleaning work within the North central portion of the City.
- Perform a walkthrough of the 78" upper Jefferson interceptor sewer to identify flow diversion locations and weir geometrics.
- Issue flyers for a downspout disconnection field effort to work with residents to identify downspout connections.

City of Grosse Pointe Park  
A RESOLUTION HONORING  
ROBERT W. DENNER

WHEREAS, Robert W. Denner served on the City Council from February 2003-2015, and served as Mayor from 2015-2021;

WHEREAS, Robert W. Denner has been a resident of Grosse Pointe Park for 39 years with his wife Nancy and raised his two sons who are now raising their children in Grosse Pointe Park, resulting in the fourth generation of Nancy's family to live in Grosse Pointe Park who have all attended the Grosse Pointe Public Schools;

WHEREAS, Robert W. Denner had a prestigious, successful career as a management and technology consultant with a global firm;

WHEREAS, Robert W. Denner served as a Trustee of the Grosse Pointe Park Foundation from 1991 through 2020, including serving as President of the Foundation from 1991 through 2020; beautifying Grosse Pointe Park with the amenities including the Helm Boardwalk, the Hutton Ice Rink, the Baseball Dugouts, the Defer Playscape, the Jefferson Avenue Streetscape, the Okulski Theater, the Lavins activity Center, the Splash Pad, the Lindell Lodge, the Zero Depth Pool, the Pubbing/Chipping Green, the Patterson Park Gate, the Denner Fireplace, the Heenan Sculpture, the Kercheval Lighting, the Carol C. Schaap Theater, the Tompkins Center Upgrades, the Sails of Two Cities Sculpture, the Tompkins Center Atrium, and Atrium Gas Grill, and the Pickle ball Courts

WHEREAS, Robert W. Denner served as a member of the Personnel Committee, the Ordinance Review Committee, the Public Service Committee, the Planning Commission, the Downtown Development Authority; and the Real Estate Committee;

WHEREAS, Robert W. Denner worked with the Administration to successfully navigate the revenue challenges of the 2008 recession while protection of real estate values and quality of life, especially in the TIFA District;

WHEREAS, Robert W. Denner gained the trust of the voters for important City investments through the Public Safety millage and the Road millages which enabled the acquisition of a new fire engine and Grosse Pointe Park providing the nicest roads in our area;

WHEREAS, Robert W. Denner made key appointments to boards and commissions to successfully transition them to represent a cross section of the City's generations, profession and diverse residents;

WHEREAS, Robert W. Denner supported the revitalization of Kercheval as well as improvements in the Charlevoix and Mack business districts, including establishing the Kercheval and Charlevoix social districts and improving the Mack streetscape;

WHEREAS, Robert W. Denner was instrumental in assembling the land needed for redevelopment at Mack and Wayburn for what is becoming the new Public Works garage and also the land need for redevelopment at Jefferson and Wayburn for what will become the Paul A. and Carol C. Schaap Center for the Performing Arts and the Richard and Jane Manoogian Art Gallery;

WHEREAS, Robert W. Denner achieved the overall result of a vibrant and successful community with outstanding amenities and quality of life, which has achieved outside recognition for Grosse Pointe Park in many rankings as one of the very best places to live in Wayne County, in the State and in the Country.

NOW, THEREFORE BT IT RESOLVED, that Robert W. Denner be recognized by Mayor Hodges and Members of Council for his outstanding service to the City of Grosse Pointe Park for his dedication as a respected Councilmember and Mayor for almost 19 years of service to the City of Grosse Pointe Park.

Dated: December 13, 2021

\_\_\_\_\_  
Michele Hodges, Mayor

City of Grosse Pointe Park  
A RESOLUTION HONORING  
JAMES E. ROBSON

WHEREAS, James E. Robson served on the Grosse Pointe Park City Council from 1985-1993 and re-elected in 2001-2021, serving a total of 28 years on Council for the City of Grosse Pointe Park;

WHEREAS, James E. Robson is being recognized for his leadership, vision, and dedication and commitment to Grosse Pointe Park that has contributed to the betterment of the lives of the residents of Grosse Pointe Park;

WHEREAS, James E. Robson has been a longtime resident on Beaconsfield where he and Kathy, his wife have raised their two children;

WHEREAS, James E. Robson had a highly regarded law enforcement professional career, having served in the Wayne County Sherriff's department and on the Wayne County Airport Police where he retired as a Commander;

WHEREAS, James E. Robson has been known as a champion of the Northwest Sector, also known as West Park. He tirelessly addressed resident concerns from small matters to critical blight mitigation issues. He was part of the establishment of the TIFA district to bring new revenue sources to his neighborhood;

WHEREAS, James E. Robson was very supportive and always sought for crucial funding for the outstanding Public Safety Department and advocated for equipment upgrades and training;

WHEREAS, James E. Robson served on the Planning Commission, TIFA Board, Recreation Commission, Ordinance Review Committee, Chair of the Public Safety Committee, and Chair of the Personnel Committee, and served as Mayor Pro-tem from 2019-2021. He has worked with three Mayors and many Councilmembers, attending more than 350 meetings. Jim was an important advisor to the three Mayors he worked with offering his knowledge and expertise from his institutional knowledge;

WHEREAS, James E. Robson had achieved important milestones for the City with the establishment of the Downtown Development Authority, Tax Increment Finance Authority, the Grosse Pointe Park Foundation, the transition to a Public Safety Department, whereby separating the Police and Fire, the revitalization of the Northwest Sector, the re-development of Jefferson, and many more.

NOW, THEREFORE BE IT RESOLVED, that Mayor Hodges, and Members of Council recognize James E. Robson for his almost three decades of dedication and commitment as a well-respected Councilmember for the City of Grosse Pointe Park.

Dated: December 13, 2021

\_\_\_\_\_  
Michele Hodges, Mayor

City of Grosse Pointe Park  
A RESOLUTION HONORING  
LAURI A. READ

WHEREAS, Lauri A. Read served on the City Council from 2017-2021, serving a total of 4 years.

WHEREAS, Lauri A. Read is being recognized for her leadership, vision, and dedication and commitment to Grosse Pointe Park that has contributed to the betterment of the lives of the residents of Grosse Pointe Park;

WHEREAS, Lauri A. Read has been a Grosse Pointe Park resident since 1990;

WHEREAS, Lauri A. Read with her husband Donald raised three children;

WHEREAS, Lauri A. Read served on the Beautification Commission, the Recreation Commission; the Communications Committee; the Ordinance Review Committee; the Diversity, Equity & Inclusion Committee; the Public Safety Committee; the Ad Hoc Public Schools Committee; the Southeast Michigan Council of Governments and volunteered her time with the Marina Subcommittee and the Grosse Pointe Public Schools Blue Ribbon Committee;

WHEREAS, Lauri A. Read was the Grosse Pointe Park Liaison to Fox Creek Artscape, and was a speaker, "Peace in the Streets," at the Birwood Wall, 2018; Grosse Pointe Artists Association Alter Crossing Advisory Committee;

WHEREAS, Lauri A. Read was an advocate for the use of a professional Master Plan Consultant and voted with the Council to pursue a formal, professional Master Plan in January 2020, which is a recognized best practice in urban planning;

WHEREAS, Lauri A. Read voted with council to move DPW to a brand new, state of the art facility on Mack Avenue;

WHEREAS, Lauri A. Read drafted the resolution to the State House Committee on Commerce & Tourism to protect our local zoning from state preemption which would have allowed short-term rental as a permitted use of all residential property, which was unanimously adopted by City Council;

WHEREAS, Lauri A. Read is most proud of her advocacy for residents of Grosse Pointe Park. She was accessible and helpful throughout her service as a Member of the Grosse Pointe Park City Council;

NOW, THEREFORE BE IT RESOLVED, that Mayor Hodges and members of Council recognize Lauri A. Read for her service as a Councilmember for the City of Grosse Pointe Park.

Dated: December 13, 2021

\_\_\_\_\_  
Michele Hodges, Mayor

City of Grosse Pointe Park  
A RESOLUTION HONORING  
AIMEE FLUITT

WHEREAS, Aimee Fluitt served on the City Council from 2019-2021, serving a total of two years;

WHEREAS, Aimee Fluitt is being recognized for her leadership, vision, dedication and commitment to Grosse Pointe Park that has contributed to the betterment of the lives of the residents of Grosse Pointe Park;

WHEREAS, Aimee Fluitt has been a Grosse Pointe Park resident for seven years, and has raised her son with her husband, and their child attended the Grosse Pointe Public Schools;

WHEREAS, Aimee Fluitt initiated the creation of the Human Rights Ordinance that guaranteed all individuals of Grosse Pointe Park be treated the same and the pride month proclamations in 2020 and 2021;

WHEREAS, during the pandemic, Aimee Fluitt coordinated initiatives with the Grosse Pointe Chamber of Commerce and Grosse Pointe library system; and asked landlords and the city to provide COVID relief and grant aid to businesses along with contributing to the Sustain Grosse Pointe Park initiative;

WHEREAS, Aimee Fluitt served on the Communication Committee; was the Council representative for the Michigan Municipal League; served on the Public Service Works Committee; and the Chair of the Sustainability Committee;

WHEREAS, Aimee Fluitt served on the Board of WEGP, and is a member of the League of Woman Voters and the Grosse Pointe Memorial Church;

WHEREAS, Aimee Fluitt advocated for resident engagement in all areas including changes to meeting agendas that allowed resident voices to be heard;

WHEREAS, Aimee Fluitt supported the new Master Plan process;

NOW, THEREFORE BE IT RESOLVED, that Mayor Hodges and members of Council recognize Aimee Fluitt for her service to the City of Grosse Pointe Park.

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Michele Hodges, Mayor

City of Grosse Pointe Park  
A RESOLUTION HONORING  
DARCI MCCONNELL

WHEREAS, Darci McConnell was appointed to the Grosse Pointe Park City Council by a unanimous vote of the sitting council members in November, 2020, to fill a vacancy;

WHEREAS, Darci McConnell appointment made her the first African American to serve on the Grosse Pointe Park City Council;

WHEREAS, Darci McConnell supported businesses and residents impacted by the COVID-19 pandemic, she implemented a Food for the Holidays program and the Sustain GPP Initiative;

WHEREAS, Darci McConnell helped the city speak with one voice against racism following the display of a symbol of hate;

WHEREAS, Darci McConnell, when the June 25-26th storm event devastated our community, met with council colleagues, provided residents with useful updates, delivered claim forms and secured a visit by Congresswoman Brenda Lawrence;

WHEREAS, Darci McConnell kept residents informed, she hosted virtual coffee hours; two tele-townhalls on the COVID-19 vaccine and another with FEMA and the state consumer protection agency;

WHEREAS, Darci McConnell educated residents about city government, she advocated for videos of committee meetings added to the city's website;

WHEREAS, Darci McConnell advocated for a broader search process for the city's public safety director, leading to one of the most diverse field of candidates in the Park's history;

WHEREAS, Dari McConnell successfully advocated that federal rescue fund dollars be used to help upgrade the city's infrastructure and reimburse residents for storm mitigation remedies, such as, downspout disconnects;

NOW THEREFORE BE IT RESOLVED, that on this day, the Grosse Pointe Park City Council, Mayor and City Manager recognize and honor Darci McConnell for her dedication and full year of public service.

Dated: December 13, 2021

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Michele Hodges, Mayor



## City of Grosse Pointe Park Board and Commission Application

First Name Michael  
Last Name McGuish  
Address [REDACTED]  
City/State/Zip G.P.P. MI. 48230  
Home Phone [REDACTED] Cell Phone [REDACTED]  
Email [REDACTED]

### AREAS OF INTEREST

Please check the Boards/Commission you are interested in serving on:

- Downtown Development Authority
- Tax Increment Finance Authority
- Beautification Commission
- Parks and Recreation Commission
- Planning Commission
- Board of Review
- Ethics Review Board
- Other: City Council
- Other: \_\_\_\_\_

If you are applying due to a current vacancy, how did you hear about the vacancy?

- City Website
- Social Media
- Other: newspaper

Have you attended meeting(s) of the board and/or commission you are applying to sit on?

- Yes
- No

**RECEIVED**  
NOV 30 2021

BY: [Signature]



## City of Grosse Pointe Park Board and Commission Application

Why do you want to serve on this board and/or commission? (Please attach an additional page if more space is needed)

Grosse Pointe Park is an incredible place.

I have lived here for almost sixty years and it is time to give back to the community. Finance is

a much more important part of the equation today.

I have been a finance manager for many years.

I want to provide that knowledge and experience to the city. I have been part of for most of

my life. I have the passion and energy and time to spend now. I really want to help

rebuild the foundation of the city for the next 60 years so others can enjoy and experience

everything I was able to do. We have a great opportunity to make things better and I would

like to help with it.

Please provide a brief summary of the areas of expertise you would bring to the board and/or commission:

- Forty years of Financial Mgt. experience
- Working in the construction and insurance industries.
- Certified Mgt. Accountant and MBA.
- Entrepreneur - bought and led a mechanical business for past 23 years.



## City of Grosse Pointe Park Board and Commission Application

### ADDITIONAL INFORMATION

Please briefly summarize the following information:

#### Education History

- Wayne State University - Bachelor of Science - Finance
- University of Detroit - Mercy MBA - Finance

#### Occupation (if retired, list former occupation)

Sr. Finance Manager - Marsh USA

#### Current and/or Former Volunteer Experience (including previous civic involvement)

- St Paul Catholic Church - Faith + Formation
- Forgotten Harvest - Volunteer days to help pack food

### CITY CHARTER REQUIREMENTS

Registered to vote in the City of Grosse Pointe Park?

- Yes  
 No

How long have you been a resident of Grosse Pointe Park (enter month and year when you moved to the City)

October 1964



**City of Grosse Pointe Park Board and Commission Application**

**Are you related and/or married to any current elected officials or City staff?**

- Yes
- No

**If you answered yes, name the person and/or people you are related to and the relationship(s):**

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**The following questions are only applicable if you are applying to serve on the Downtown Development Authority or Tax Increment Finance Authority Boards:**

**Do you own property within the TIFA and/or DDA?**

- Yes
- No

**If yes, please provide the property address(es):**

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**Do you own a business or work at a business within the TIFA and/or DDA?**

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**If yes, please provide business name and address:**

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**Are you a resident within the TIFA or DDA?**

- Yes
- No



## City of Grosse Pointe Park Board and Commission Application

### APPLICATION CERTIFICATION

**Please note:** Applications are kept on file for a period of 2 years. If you are not appointed within that period, you must reapply. Resumes and cover letters can be attached to this application but are not required for consideration.

Signed and completed applications can be returned via email to [clerk@grossepointepark.org](mailto:clerk@grossepointepark.org) or by US mail to: City of Grosse Pointe Park ATTN: City Clerk 15115 East. Jefferson Avenue Grosse Pointe Park, MI 48230

By submitting this application, I certify the foregoing statements and answers are true and complete. I agree in advance that any misrepresentation or falsification of any of the above information shall be cause for rejection of this application or depending upon when the falsification is discovered. I consent for the City of Grosse Pointe Park to verify the information provided.

\_\_\_\_\_  
Signature of Applicant

November 26, 2021

\_\_\_\_\_  
Date



# Michael J. McCuish

Candidate for Grosse Pointe Park City Council and  
Resident for 50+ years

## Education

**MBA International Finance and Economics**  
*University of Detroit Mercy*

**Bachelor of Science in Finance, Accounting, and Operations Management**  
*Wayne State University*

*Grosse Pointe South High School and St. Clare of Montefalco Grade School*

## Key Skills

- Financial reporting and data analysis
- Accounting and budget forecasting
- Strategic financial planning
- Mentoring & team-building
- Process and workflow improvement

## Volunteer Experience

- Audubon Whittier Association
- St. Paul on the Lake Catholic Church
- Sts. Peter & Paul Jesuit Church
- Forgotten Harvest & Gleaners Community Food Bank

## Professional Experience

**Senior Vice President and East Central Partnership Finance Director, Marsh & McLennan**, a Fortune 200 global professional services firm specializing in risk management and strategy

**Partner and Assistant Treasurer, The Smith Group**, an international architectural, engineering, and planning firm

**President and Owner** of a machine tooling small business for over 20 years. Led and developed marketing, financial, human resources, customer relations, and operating processes to grow the business

## City Council Candidate Objectives

- Uphold the highest standards of integrity and ethics using unbiased, fact-based information to make decisions
- Support policies that enhance the quality of life for residents, visitors, prospective residents, and business owners
- Advocate for small business owners and local economic development
- Balance the City budget and ensure fiscal responsibility, efficiency of operations, long-term financial stability, and a positive credit rating
- Analyze and present funding options to invest in local infrastructure
- Promote the community as a highly desirable place to live, work, and play
- Make improvements to provide a safe and healthy community for residents and visitors
- Provide responsive leadership to all constituents
- Encourage collaboration with other government officials, the private sector, and all stakeholders



## City of Grosse Pointe Park Board and Commission Application

First Name

Brian

Last Name

Brenner

Address

[REDACTED]

City/State/Zip

Grosse Pointe Park, MI, 48230

Home Phone

NA

Cell Phone

[REDACTED]

Email

[REDACTED]

### AREAS OF INTEREST

Please check the Boards/Commission you are interested in serving on:

- Downtown Development Authority
- Tax Increment Finance Authority
- Beautification Commission
- Parks and Recreation Commission
- Planning Commission
- Board of Review
- Ethics Review Board
- Other: City Council
- Other:

If you are applying due to a current vacancy, how did you hear about the vacancy?

- City Website
- Social Media
- Other: Election results

Have you attended meeting(s) of the board and/or commission you are applying to sit on?

- Yes
- No

RECEIVED  
NOV 29 2021

BY: hag



## City of Grosse Pointe Park Board and Commission Application

Why do you want to serve on this board and/or commission? (Please attach an additional page if more space is needed)

See attached

Please provide a brief summary of the areas of expertise you would bring to the board and/or commission:

See attached

**Why do you want to serve on this board and/or commission?**

As a lifelong resident and dedicated observer of council over the last two years, I have grown concerned regarding divisiveness on our council, it's impedance to completing projects, and it's spillage over into our community. I would like to serve on council as a voice of simple logic and reason. Not beholden to any ideology or preconceived notions. Simply making decisions, doing my part to direct our agendas, and prioritizing based on what will have the most positive impact for our community. A 40+ year resident, I don't recall another time when our needs were so clear and overwhelming. Our time for distraction so slight. I would like to provide a voice on council focused on aggressive goal setting and achievement.

**Please provide a brief summary of the areas of expertise you would bring to the board and/or commission:**

Running a successful small business requires daily triage and prioritization of the work to be done. This skill is equally important for our local elected officials and administration. Currently in Grosse Pointe Park we have an overwhelming "to-do" list. The ability to effectively prioritize our time and resources towards the most immediate and achievable goals is required to map our most efficient path to success. This is precisely what I do every day. Furthermore, identifying our wisest path to success is a collaborative effort. The ability to listen to and work well with others is another prerequisite to maximizing our accomplishments for the community. It is likewise a prerequisite for proficience in the controlled chaos of a professional kitchen. Also, as a small business owner the ability to effectively communicate with clientele is of tremendous importance. In our current times of misleading information and social media speculation, it has never been more crucial that city government communicate clear, honest, and factual information to our residents and do so in a timely fashion.



## City of Grosse Pointe Park Board and Commission Application

### ADDITIONAL INFORMATION

Please briefly summarize the following information:

#### Education History

B.S. in Chemical Engineering  
Wayne State University 1999

#### Occupation (if retired, list former occupation)

Chef/Owner Brian Abner Culinary Inc.

#### Current and/or Former Volunteer Experience (including previous civic involvement)

### CITY CHARTER REQUIREMENTS

Registered to vote in the City of Grosse Pointe Park?

- Yes  
 No

How long have you been a resident of Grosse Pointe Park (enter month and year when you moved to the City)

11/1975



## City of Grosse Pointe Park Board and Commission Application

Are you related and/or married to any current elected officials or City staff?

Yes

No

If you answered yes, name the person and/or people you are related to and the relationship(s):

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The following questions are only applicable if you are applying to serve on the Downtown Development Authority or Tax Increment Finance Authority Boards:

Do you own property within the TIFA and/or DDA?

Yes

No

If yes, please provide the property address(es):

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Do you own a business or work at a business within the TIFA and/or DDA?

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If yes, please provide business name and address:

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Are you a resident within the TIFA or DDA?

Yes

No



## City of Grosse Pointe Park Board and Commission Application

### APPLICATION CERTIFICATION

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*Brian A. Brenner*

Signature of Applicant

*11/26/21*

Date



## City of Grosse Pointe Park Board and Commission Application

First Name

JAY

Last Name

BONNELL

Address

[REDACTED]

City/State/Zip

GROSSE POINTE PARK, MI 48230

Home Phone

Cell Phone

[REDACTED]

Email

[REDACTED]

### AREAS OF INTEREST

Please check the Boards/Commission you are interested in serving on:

Downtown Development Authority

Tax Increment Finance Authority

Beautification Commission

Parks and Recreation Commission

Planning Commission

Board of Review

Ethics Review Board

Other: CITY COUNCIL OPENING/PARTIAL TERM

Other: \_\_\_\_\_

If you are applying due to a current vacancy, how did you hear about the vacancy?

City Website

Social Media

Other: \_\_\_\_\_

Have you attended meeting(s) of the board and/or commission you are applying to sit on?

Yes

No

RECEIVED  
NOV 29 2021

BY: hgp



## City of Grosse Pointe Park Board and Commission Application

Why do you want to serve on this board and/or commission? (Please attach an additional page if more space is needed)

BEING BORN and raised in Grosse Pointe has given me insight into what a unique and beautiful community it is. My wife and I moved from GPF to GPP in 2015 and I was delighted to discover that the Park is also a diverse and growing community, a quickly rising star in the Metro Detroit suburban area. I'm committed to helping the Park continue to grow as a place for young people and their families to put down roots and make new histories here. Like all cities, the Park faces challenges that need qualified, dynamic and loyal resident servants to address and solve. Given the events of last summer, a robust approach needs to be employed to fix our water/sewage short-comings and continue to address the painful flooding that has impacted our families and property values. We also need to continue the positive work that has been done in our downtown and other commercial districts.

Please provide a brief summary of the areas of expertise you would bring to the board and/or commission:

I have long experience (see attached resume) in business management and finance in the for-profit and non-profit arenas. I'm adept at building business case analyses for the study and selection of capital projects and competing needs for funding. I've worked locally at both Beaumont Grosse Pointe Harbour Club which gives me added insight into the specific needs of Grosse Pointers and their families. I'm skilled with self-motivation, dead-line management and consensus building.



# City of Grosse Pointe Park Board and Commission Application

## ADDITIONAL INFORMATION

Please briefly summarize the following information:

### Education History

Grosse Pointe South H.S. 1986  
MICHIGAN STATE UNIVERSITY BA- HOTEL/REST/INSTR MANAGEMENT 1991  
MICHIGAN STATE UNIVERSITY - MBA ACCOUNTING & INTL FINANCE

### Occupation (if retired, list former occupation)

RETIRED FROM BEAUMONT HEALTH 2016

### Current and/or Former Volunteer Experience (including previous civic involvement)

BOARD OF DIRECTORS FIRST STEP MICHIGAN (DOMESTIC VIOLENCE SHELTER AND ANTI-VIOLENCE PROGRAMMING)  
BRONZE DONOR - STARBUCK CHILDREN & FAMILY SERVICES  
PRESIDENT'S SOCIETY DONOR (\$500K) BEAUMONT HEALTH (see included)  
GROSSE POINTE CHAMBER OF COMMERCE (2011-2013)  
CHILDREN'S HOME OF DETROIT YOUTH COUNSELLOR (2002-2007)  
JUVENILE DIABETES WALK (SPONSOR & DONATIONS \$11K)

## CITY CHARTER REQUIREMENTS

Registered to vote in the City of Grosse Pointe Park?

- Yes
- No

How long have you been a resident of Grosse Pointe Park (enter month and year when you moved to the City)

09/01/2015



## City of Grosse Pointe Park Board and Commission Application

Are you related and/or married to any current elected officials or City staff?

Yes

No

If you answered yes, name the person and/or people you are related to and the relationship(s):

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The following questions are only applicable if you are applying to serve on the Downtown Development Authority or Tax Increment Finance Authority Boards:

Do you own property within the TIFA and/or DDA?

Yes

No

If yes, please provide the property address(es):

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Do you own a business or work at a business within the TFIA and/or DDA?

*no*

If yes, please provide business name and address:

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Are you a resident within the TIFA or DDA?

Yes

No



## City of Grosse Pointe Park Board and Commission Application

### APPLICATION CERTIFICATION

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\_\_\_\_\_  
Signature of Applicant

11/29/21

\_\_\_\_\_  
Date

## Beaumont Controller Goes Above And Beyond In Supporting Extraordinary Care

He may not wear a cape and his super powers may not allow him to see through walls, but the staff and patients at Beaumont Hospital, Wayne and the City of Wayne all consider Jay Bonnell a hero.

Jay is the point person on all things financial at Beaumont Hospital, Wayne. He began his Beaumont career as manager of surgical services at Beaumont's Grosse Pointe location in 2010, and has been serving as controller for Wayne since 2013.

Jay sees the personal side of things. He works with physicians, patients, family members and staff each day. Because of that, Jay has a unique perspective on the impact of charity and philanthropy and he feels strongly about giving where he works. As a humble and quiet donor to the Oakwood Foundation, he has made it a point to support programs and services that influence patient care.

Jay's generosity has given clinicians at the Beaumont, Wayne Breast Care Center the tools they need to detect breast cancer at earlier stages. His investment in the Beaumont, Wayne Summer Speech Therapy Program has helped children with communication barriers say some of their first words. His gift to the scholarship program helped two employees further their education in 2016.

His commitment does not stop there. Jay works to inspire others to give, structuring a challenge grant that matched Spirit of Giving employee campaign contributions. Bonnell has also made arrangements through his estate plan to make a significant gift to support patient care in the future.

Extending his reach beyond the hospital walls, he also has invested



Eric W. Widner and Jay Bonnell

"Jay has made a tremendous impact on the programs and services we provide at Beaumont, Wayne." — Michelle Anderson

in the City of Wayne, supporting initiatives that promote safety and enhance the community spirit.

"Jay has made a tremendous impact on the programs and services we provide at Beaumont, Wayne," said Michelle Anderson, executive director of the Oakwood Foundation. "And he has done this in the most humble and unassuming manner."

When asked how he'd like to be recognized for these gifts, it was no surprise to those who know him that he opted instead to defer that recognition to others.

Bonnell took the naming opportunity he was offered and honored the entire workforce at Beaumont, Wayne, creating the "Hero Hall." Named in honor of site

president Eric W. Widner, the hall showcases staff and physicians who provide exceptional care to patients.

The Hero Hall, which is prominently located behind the hospital's main lobby, includes photos of hospital employees who have gone above and beyond to impact the lives of patients.

Widner said even though Jay chose to honor him with the naming of the Hero Hall, it really is Jay's spirit that is reverberating through the corridor.

"This hallway celebrates heroes on our team, but it really demonstrates Jay's commitment to excellent patient care. We are fortunate to have him as a partner, a colleague and as an investor in our efforts," Widner said.

# Jay Bonnell



## **LEADERSHIP:**

- Serve as Controller (CFO) for the Beaumont Hospital – Wayne Acute Care Campus (BHW); Supervising all budgeting, forecasting, variance analysis, financial reporting (monthly, quarterly, annually). Lead and supervised the Patient Access and Revenue Analysis sections as well as Central Sterile Supply (Site Purchasing) and all Capital Planning Initiatives. Led Wayne Campus to FIRST profitable year-end financial performance (2013) since 2004. Initiated and oversaw capital initiatives and site improvements of over \$30M in the years 2013-2016. Planned and oversaw the opening of Beaumont's first stand-alone Bariatric and Weight Management Center in Canton in 2015.
- Lead the Beaumont Hospital – Grosse Pointe (BHSGP) Surgical Services Division Business Office activities, including: budgeting, forecasting, initiative analysis, stewardship reporting, surgical boarding & scheduling, billing and capital planning. Managed six direct reports. Supported the Surgery, Anesthesia, Peri-Operative Nursing, Endoscopy & CPD Departments.
- Provided administrative leadership for BHSGP Central Processing (Sterile) Department, including regulatory compliance, inventory management and work flow planning.
- Chaired Internal Beaumont Health System Reporting and Metrics Committee charged with commonizing and optimizing performance metrics and decision-support analysis. Launched Web Interface for Content Management (WEBi) and oversaw implementation in the Surgery Department.
- Managed budgeting, forecasting and variance analysis for General Motors Customer Network (\$280M budget) and provided financial support for purchasing activities, agency contracts and financial reporting.
- Elected to Grosse Pointe Chamber of Commerce Board of Directors, January 2012.

## **ACCOUNTING:**

- Coordinated all capital planning and acquisitions for the BHSGP Surgical Services Division. Became fluent in surgery equipment specifications and functions. Insured all acquisitions met budgetary, internal approval and financial accounting requirements.
- Coordinated all month-end financial reporting and variance analysis for the BHSGP Surgical Services Division (Surgery, Peri-Operative Nursing, Anesthesia, Endoscopy and Central Processing).
- Performed financial accounting and consolidation activities for GM Lean Warehousing facilities in Fontana, CA; Memphis, TN and Columbus, OH.
- Performed general ledger accounting functions for monthly and year-end close at both General Motors and Ryder Integrated Logistics. Fully skilled user of Oracle/Hyperion Essbase Performance Management Applications.
- Performed annual and special auditing activities and worked to insure staff compliance with GM financial controls and external reporting requirements.

## **TECHNICAL:**

- Fully skilled in Microsoft Office applications, including: MS Word, MS Excel, MS Powerpoint, MS Access and MS Risk.
- Worked in EPSi web-based hospital decision support system, Hyperion, SAP, MFG Pro and Jonas ERP environments.
- Fully skilled in financial business case development including cash flow analysis, investment analysis and recognition, and profitability analysis.

## Experience

### Beaumont Health System

Controller – Wayne Campus and Externals (Canton ED, Offsite Imaging, Offsite Pharmacy Ops)

May 2013 – December 2016

Wayne Hospital

Function as Chief Financial Officer for the Wayne Acute Care site and all associated offsite activities

(Physical Therapy, Imaging, Canton ED, Pharmacy, Community Care sites

Ensure all financial reporting and compliance goals are met in a timely and flawless manner

Monitor all financial metrics by department to ensure budgeting compliance and proper initiative deployment.

### Beaumont Health System

Business Manager – Surgical Services Division

November 2010 – September 2012

Grosse Pointe Hospital

Business Manager for Surgical Services Division at Beaumont Health System – Beaumont Hospital

Grosse

Pointe. Coordinate and administer financial reporting, budgeting and forecasting. Facilitate capital planning

and appropriations. Develop and monitor financial and operational metrics to enhance performance and focus business priorities. Direct activities for surgical inpatient technicians and support staff.

### Ryder Integrated Logistics

Financial Analyst

September 2009 – March 2010

Great Lakes Division

Provide financial management and analysis for a client portfolio that includes: Chrysler, Bendix, Federal-Mogul, Cummins, Lear (US & MX) and TRW Automotive.

### General Motors Corporation

Global Portfolio Analyst

January 2005 – September 2008

GM Technical Center

Financial analysis and consolidation of General Motors vehicle development, manufacturing and profitability for all global subsidiaries and architectures.

Senior Financial Analyst

January 2003 – January 2005

GM Centerpoint Campus

Lead Financial Analyst for GMT900 UUV Program (Chevy Avalanche & Cadillac EXT).

Financial Administrator

September 2000 – December 2003

GM World Headquarters

Financial Administrator for GM Customer Network including: Enterprise Customer Management, eGM, Marketing Support Services and GMNA Call Centers.

Financial Administrator

May 1997 – September 2000

GMSPD World Headquarters

Financial Administrator for GM ACDelco Lean Warehousing activities in Fontana, CA, Memphis, TN and Columbus, OH.



## City of Grosse Pointe Park Board and Commission Application

First Name Daniel Elihue

Last Name Clark

Address [REDACTED]

City/State/Zip Grosse Pointe Park, MI. 48230

Home Phone \_\_\_\_\_ Cell Phone [REDACTED]

Email [REDACTED]

### AREAS OF INTEREST

Please check the Boards/Commission you are interested in serving on:

Downtown Development Authority

Tax Increment Finance Authority

Beautification Commission

Parks and Recreation Commission

Planning Commission

Board of Review

Ethics Review Board

Other: City Council

Other: \_\_\_\_\_

**RECEIVED**  
DEC 10 2021  
BY: hap

If you are applying due to a current vacancy, how did you hear about the vacancy?

City Website

Social Media

Other: All of the above: I have been active in our community for forty four years, and have taken it upon myself to be up to date in local community affairs.

Have you attended meeting(s) of the board and/or commission you are applying to sit on?

Yes

No



## City of Grosse Pointe Park Board and Commission Application

Why do you want to serve on this board and/or commission? (Please attach an additional page if more space is needed)

I have faithfully served on the City Council for thirty two years. During my tenure on the Council, our community has experienced a transformation that has made us one the the best communities to live in and to raise a family. Our renaissance is the result of a multitude of people ranging from an informed electorate, our talented volunteers, our excellent city administrators and staff, and finally, a whole line of outstanding elected officials. I am proud of the significant contributions that I have made in the past, and it is my fervent desire to continue this tradition of public service.

Please provide a brief summary of the areas of expertise you would bring to the board and/or commission:

I have a proven track record of civic involvement spanning over three decades both as a Manager with the U.S. Government, and as a volunteer and as an elected official in Grosse Pointe Park. Please see the attached for further details.

The Council, as it is currently constituted, lacks the depth of experience and institutional knowledge that I would bring to the table. I respect the opinions of others, am deeply committed to sound rational discourse, and mindful that council members are policy makers that should not interfere with the day to day operations of the city. On the commissions and committees I have chaired, including the Ordinance Review Committee and the Personnel Committee, I operated on the basis of consensus.



## City of Grosse Pointe Park Board and Commission Application

### ADDITIONAL INFORMATION

Please briefly summarize the following information:

Education History

Western Michigan University, B.S. Philosophy and Political Science:

Michigan State University, M.S. Philosophy:

University of Virginia, Post Graduate work in Public Administration

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Occupation (if retired, list former occupation)

Manager, Social Security Administration, United States Government, retired

Current and/or Former Volunteer Experience (including previous civic involvement)

My previous civic involvements are too extensive to be outlined here. I have attached my SSA 45 that outlines both my governmental and civic involvements in great detail.

### CITY CHARTER REQUIREMENTS

Registered to vote in the City of Grosse Pointe Park?

Yes

No

How long have you been a resident of Grosse Pointe Park (enter month and year when you moved to the City)

June of 1978

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## City of Grosse Pointe Park Board and Commission Application

Are you related and/or married to any current elected officials or City staff?

Yes

No

If you answered yes, name the person and/or people you are related to and the relationship(s):

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The following questions are only applicable if you are applying to serve on the Downtown Development Authority or Tax Increment Finance Authority Boards:

Do you own property within the TIFA and/or DDA?    N/A

Yes

No

If yes, please provide the property address(es):

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Do you own a business or work at a business within the TFIA and/or DDA?

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If yes, please provide business name and address:

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Are you a resident within the TIFA or DDA?

Yes

N/A



## City of Grosse Pointe Park Board and Commission Application

### APPLICATION CERTIFICATION

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Signature of Applicant

12/10/21

Date

**EXPERIENCE AND QUALIFICATIONS STATEMENT FOR POSITION VACANCY**  
(Please read instructions carefully before completing)

Announcement No. SS-98-122	Position Applied For DISTRICT MANAGER	Vacancy Location Detroit (Conner) Michigan	Grade Level(s) Applied For GS-105-14	Lowest Grade Acceptable GS-14
Name (Last, First, Middle) Clark, Daniel Elihue		Home Address (For Vacancies in SSA Field Offices or other HHS Agencies) [REDACTED] Grosse Pointe Park, Mich. 48230		
Social Security No. [REDACTED]	Current Duty Station and Address Mount Clemens Field Office 85 North Main ST. Suite 102 Mount Clemens, Mich. 48043		Office Telephone [REDACTED]	

**I. EXPERIENCE (Begin with most recent experience and work back)**

You must specify the dates at each grade level if you have had a career ladder position. Be sure to show all experience which is pertinent and related to your qualifications for the positions for which you are applying. Any details to other positions or duties should be described in Part II - Details.

Dates of Employment in this Position (Specify the dates at each grade level)			Exact Title of your Position Operations Supervisor
Grade	From (Mo., Day, Yr.)	To (Mo., Day, Yr.)	Name and Telephone of Immediate Supervisor
Gs-13 GS-12	12/22/96 05/03/95	Present 12/22/97	Bob Berg [REDACTED]
Civil Service Series GS105	Avg. Hours Per Week 40	Employer (Name and Address) Mt. Clemens Field Office 85 North Main ST. Suite 102 Mount Clemens, Mich. 48043	Number and Kind of Employees you Supervised 11 Claims Representatives 03 Service Reps 01 Reader

Detailed Description of Duties: (Do not attach Position Description.)

As a Field Office Manager, I am responsible for all of the programs and activities of the Administration falling under the jurisdiction of the Mount Clemens Field Office. A month after my arrival, my supervisor was reassigned to the Roseville Office. Since that time, I have had sole responsibility for all supervisory as well as administrative duties in the office. Among other things, these duties involve the assessment of office staff, the establishment of unit goals and objectives, the communication of these objectives to the staff, and the preparation of monthly feedback to individual employees identifying their respective contribution to their units in the attainment of these goals. All conduct and compliance problems fall under my jurisdiction, as do the article 21 obligations of management.

Shortly after my arrival, I was asked by my District Manager to lead a task force of management personnel from the Roseville District in the development of a

standard monthly informational feedback system, to be implemented with the introduction of Article 21 Pass/Fail in January of 1996. The result of this task force was a uniform feedback system that utilized systems generated lists and information from other sources that would allow individual employees to determine how their performance relates to the achievement of the goals and objectives of their units and to the District wide public service delivery benchmarks.

With a change in Roseville's District Manager, and the advent of field office reorganization, I have successfully introduced self directed work units in the office. While this approach is new to the office, it has been very well received and promises to be very successful method of managing the Mount Clemens Office.

Among the more notable achievements since my arrival are the following:

\* With the cooperation of the Mayor and City Manager, the correct address has been placed upon the building we are located at and the City has placed our Social Security Office address and location on the official map of the downtown area distributed by both the City, the local chamber, and area merchants.

\*The installation of a state-of-the-art panic alarm system that includes both a workstation panic alarm and a hard wired alert system that automatically calls the Federal Police via radio communication, who, in turn, call the local police for immediate security response and support.

\*An innovative "closed-circuit" television security system that gives each modular workstation clear view of the reception area, office waiting area, and interviewing board.

\*The successful introduction of a redesigned modular furniture plan and the installation of LAN equipment in the MT. Clemens Office.

\*The negotiation with GSA, the Landlord, and Field Services, of a supplemental lease providing the office with a new breakroom, training facilities, additional storage room, and office space for the SYSCO located here.

\*The promotion and continued training of four new employees.

\*The more complete integration of automated workload control systems with office workflows. Among our more notable accomplishments in this area is the implementation of the **Automated Interview Tracking System**, and the introduction of a new improved version of **Stars and Strips** to control RZ'S, CDR's, and OP's. This new system, written by Keith Yoder, allows us to download database files from Central Office in these three workloads, filter for our office code, create a text file with data on our cases only and use this database to control these workloads at CR workstations in real time. The system allows us to request updates by using a query generator that extracts the ssn's on our pending cases and automatically obtains quires that are converted into a text file format. This text file is then automatically compared with our master database. Any changes that are detected are appended to our database and all clearances are removed and tracked. If an RZ has been initiated on MISSICs, this information will be picked up and automatically posted onto our master database. CR's can pull up their portion of the workload and the data is displayed in an easy to understand format showing tickle dates, actions taken, case type, receipt info etc. This database is also fully integrated into the notice program as well. CR's can tag a given number or type of RZ, request notices on these cases, and the system will automatically propagate name, account number, ssn, address, payee and other appropriate data from the database on the tagged RZ and post the data

to the notice program. Both the manager and the Claims Representative have direct access to real time data and control without the need for reporting of any kind. The system has report capabilities that will automatically count pending, compute average clearance rates and provide a full range of information to all users at the touch of a button. This is a good as it gets in present day SSA field office operations. We are working out the bugs but, needless to say, everybody loves it!

Dates of Employment in this Position (Specify the dates at each grade level)			Exact Title of your Position Operations Supervisor
Grade	From (Mo., Day, Yr.)	To (Mo., Day, Yr.)	Name and Telephone of Immediate Supervisor
Gs-11	March 04, 1991	October 02, 1993	Carolyn Mosley
GS-12	October 03, 1993	August 03, 1995	[REDACTED]
Civil Service Series GS105	Avg. Hours Per Week 40	Employer (Name and Address) Downtown Detroit SSA McNamara Building, RM 1550 477 Michigan Ave. Detroit, Michigan 48226	Number and Kind of Employees you Supervised 7 Claims Representative

Detailed Description of Duties: (Do not attach Position Description.)

Upon my assignment to the Downtown Detroit Office in March of 91, I was given program responsibility over the SR unit, DODI, reception and the front end interviewing area, remittance processing, all data entry operations including Metro Detroit card reader operations, mail & supply, computer and office automation issues, SSI overpayment processing, work sampling, and other YY's. I was also assigned responsible for "Special Projects" which included, among other things, an SSI Outreach project with the New Center Community Mental Health Agency, and the supervision of a National Outreach Demonstration Project with the Detroit Urban League. My outreach activities involved the clearinghouse receipt and control of several thousand Area Three claims leads. I developed a DBASE computer control program for this purpose. I also acted as the Medicare Coordinator for the State of Michigan and as Chief Congressional Liaison and the Training Coordinator for the Downtown Office.

In October of 1993, I was reassigned to the Downtown Detroit Title Two Unit. In addition to the duties and responsibilities attendant to the supervision of the RSI and Title Two Disability claims unit, I am presently responsible for Quality Circuit Liaison duties, the supervision of special emphasis activities, supply ordering and form requisition, appointment screens, representative payee payment for services, and office equipment inventory. I continue to act as the Detroit Downtown computer and office automation specialist and remain the District's representative on Area Three's PC Cadre.

Dates of Employment in this Position (Specify the dates at each grade level)			Exact Title of your Position Operations Supervisor
Grade	From (Mo., Day, Yr.)	To (Mo., Day, Yr.)	Name and Telephone of Immediate Supervisor
GS-11	March 01, 1987	March 01, 1991	Richard Anspach [REDACTED]
Civil Service Series GS105	Avg. Hours Per Week 40	Employer (Name and Address) SSA, Livonia Branch Office 13407 Farmington Road Livonia, Mich. 48151	Number and Kind of Employees you Supervised 11 CR's, 4 SR's, and 3 CDC's.

Detailed Description of Duties: (Do not attach Position Description.)

Upon my reassignment to the Livonia Branch in March of 87, I was given responsibility for all operations in the following units: SSI and SSA Disability, SSI Aged Claims, Redeterminations and Postentitlement, Debt Management, Reception, and the Front End Interviewing Area. I was also given responsibility for DODI processing and I acted as the Physical Safety Officer, Alternate Security Officer, and as backup to the Congressional Liaison Officer. In June of 1988, I became the sole OS in the branch and took on responsibility for RSI, the Service Unit and all other operational elements at the Branch Office.

Dates of Employment in this Position (Specify the dates at each grade level)			Exact Title of your Position Operations Supervisor
Grade	From (Mo., Day, Yr.)	To (Mo., Day, Yr.)	Name and Telephone of Immediate Supervisor
GS-11	November 27, 1983	March 01, 1987	Richard Warsinskey [REDACTED]
Civil Service Series	Avg. Hours Per Week 40	Employer (Name and Address) SSA, Detroit Northwest D.O. 26840 W. Seven Mile RD. Detroit, Mich. 48219	Number and Kind of Employees you Supervised 12-18 Claims Reps, Clerks, and Teletypists.

Detailed Description of Duties: (Do not attach Position Description.)

As a Supervisor I assigned work and allocated resources, issued orders and instructions, and monitored the progress of my units. I assessed the performance of my employees through end of the line reviews, audits, observations and the analysis of the ICQS, WMS, CORC, and other systems reports. I analyzed training needs and provided technical guidance and formal instruction when needed. I ensured that rules and regulations were being adhered to. I was also responsible for the proper application of policy in such areas as Affirmative Action, EEO, and Labor Management Relations.

I directed the following units for one year or more while at the Northwest District: SSI Aged, SSI Disability, SSI RZ's & PE, and SSA Disability units. I also supervised the Debt Management Unit, Teletype Operations, and the Service Representative unit.

I reviewed and analyzed all office policies and procedures in the units assigned to me. I planned, developed, and implemented policies and procedures, and wrote dozens of office policies relating to the operation of my units. I conducted special analyses and studies to determine the effectiveness of policy modifications I initiated.

I participated, as a principle speaker, in numerous public information seminars on disability and SSI. I was the Chief Congressional Liaison Officer for many years, handling critical and sensitive casework. I acted as a host for the District's 50th anniversary open house. I was the District's Quality Circuit Liaison officer for several years. In this capacity I sent to the Disability Determination Service on three occasions to orient DDS personnel on SSA field office operations. I was also the Chief Liaison with their Office of Hearings and Appeals and the Detroit Office of Hearings and Speech for several years.

Dates of Employment in this Position (Specify the dates at each grade level)			Exact Title of your Position Social Insurance Representative
Grade	From (Mo., Day, Yr.)	To (Mo., Day, Yr.)	Name and Telephone of Immediate Supervisor
	GS-5 2/6/78 to 2/25/79; GS-7 2/25/79 to 3/9/80; GS-9 3/9/80 to 3/22/81; GS-10 3/2281 to 11/27/83		Carolyn Nixon [REDACTED]
Civil Service Series	Avg. Hours Per Week	Employer (Name and Address)	Number and Kind of Employees you Supervised
GS-105	40	SSA, Detroit East D.O. Conner Branch Office 4737 Conner Detroit, Mich. 48215	None

Detailed Description of Duties: (Do not attach Position Description.)

As a Claims Representative, I performed general interviewing, developed and adjudicated claims, and was responsible for all aspects of the Administration's Supplemental Security Income program. This included redeterminations, overpayments, and appeals. While a Claims Representative, I volunteered for numerous special assignments and acted for one year or more as the SSI unit's end of the line reviewer, training coordinator, SSI aged adjudicator, claims representative for field contacts and claims representative for special redetermination and overpayment projects. I mentored DRT's, CR's, and CDC's. I also acted as the office SSI Claims Representative in the Title XVI/II concurrent unit and was responsible for all of the Conner Branch's windfall offset computations. At times I assisted the Detroit East office with their windfall offsets as well.

Dates of Employment in this Position (Specify the dates at each grade level)			Exact Title of your Position Operations Supervisor
Grade	From (Mo., Day, Yr.)	To (Mo., Day, Yr.)	Name and Telephone of Immediate Supervisor
N/A	August 1977	February 1978	Edward Twardy
Civil Service Series	Avg. Hours Per Week	Employer (Name and Address)	Number and Kind of Employees you Supervised
N/A	25	University of Virginia Dept. of Cont. Education 104 Midmont Charlottesville, VA. 22903	None

Detailed Description of Duties: (Do not attach Position Description.)

As a graduate assistant in the University of Virginia's Department of Continuing Education, I participated in a state wide staff development project with the Virginia State Welfare Department. I prepared bibliographies, conducted literature searches and other research, and helped write abstracts. I assisted members of the staff in the preparation of reports and attended and contributed to all staff meetings of the project team. I participated in the development of standardized forms and assisted my supervisor in carrying out liaison activities with State and County personnel.

If no points are assigned for experience, please consider under Section 111A of the standard weights and factors.

Dates of Employment in this Position (Specify the dates at each grade level)			Exact Title of your Position Operations Supervisor
Grade	From (Mo., Day, Yr.)	To (Mo., Day, Yr.)	Name and Telephone of Immediate Supervisor
N/A	January 1976	May 1976	John Morberg, Director
Civil Service Series	Avg. Hours Per Week	Employer (Name and Address)	Number and Kind of Employees you Supervised
N/A	20	Michigan Senate Senate Fiscal Agency Lansing, Michigan.	None

Detailed Description of Duties: (Do not attach Position Description.)

As a Fiscal Agency intern, I assisted fiscal analysts with program research and request for information from legislators. I researched and prepared written background and summary information on bills before the legislature. I also reviewed and evaluated audit material on programs and services within various state agencies and made recommendations regarding my findings to the Director of the Agency. I attended congressional hearings and provided reports of these sessions to fiscal agency staff.

If no points are assigned for experience, please consider under section 111A of the standard weights and factors.

## II. DETAILS AND DEVELOPMENTAL ASSIGNMENTS

List all details or developmental assignments you have participated in for 30 calendar days or longer which are relevant to the position being filled. Specify beginning and ending dates and give a brief description of the duties performed. If more space is needed, provide information in same format on blank sheet or use Continuation Form SSA-45A.

Date Began (MM/DD/YY)	Date Ended (MM/DD/YY)	Duties While On Detail
03/01/83	11/26/83	Equal Employment Opportunity Counselor: As an EEO counselor, I made every effort to informally resolve discrimination complaints to the satisfaction of all parties involved within a 21 day period prescribed by law. I provided employees with information regarding the EEO process and their rights and responsibilities under both the EEO and union negotiated grievance procedures. I acted as a neutral liaison between management and labor in discrimination complaints.
Please consider my EEO activities under section 111A of the weights and factors.		
10/01/85	10/01/86	I designed, implemented, and directed a district-wide career development workgroup for 15 SR's, CDC's, and DRT's. The workgroup's purpose was to develop participants through formal training, individual self-analysis, and on-the-job details.
08-01/88	11/14/88	I was detailed to the Livonia Branch Office and assigned supervisory duties in Title Two so that I might broaden my experience, acquire title two expertise, and apply my supervisory talents in a generalists work environment.
10/30/89	01/17/90	I was detailed to the Branch Manager position at the Livonia Branch Office when the Branch Manager became acting ADM at the Northwest District.
03/07/93	07/10/93	As a participant in the Chicago Upward Bound program, a Chicago Regional Staff Development initiative, I was detailed for four months to the Detroit Disability Determination Service. My more notable accomplishments while on this detail include the following: <ol style="list-style-type: none"> <li>1. I provided technical advice and assistance to DDS Managers and Examiners.</li> <li>2. Consulted with appropriate SSA Regional Components to resolve procedural and policy matters impacting on DDS operations. Special emphasis was placed upon onset, work activity, and closed periods of SSI disability.</li> <li>3. Provided training to all DDS districts on work activity. Matters concerning SSA/DDS jurisdiction and SGA development requirements were emphasized.</li> <li>4. Provided District Managers with background information on SSA's NEO-Natal initiatives and the use of presumptive disability provisions in these cases.</li> <li>5. Provided information to DDS personnel on the use and interpretation of SSA systems.</li> <li>6. Participated in numerous DDS conferences involving such matters as</li> </ol>

computer automation, quality circuits, and DDS community outreach activities.

7. Conducted parallel liaison activities on 55 problem cases with supervisory staff in SSA field offices. Emphasis was placed on promoting a better understanding of DDS requirements with a view toward improving the work product and the working relationship between DDS and Field Office Supervisory staff.
8. Designed and presented an innovative training package to SSA District Office Claims Representatives. A contrast was drawn between SSA and DDS adjudicative techniques. Field office staff were instructed on the essentials of sequential development and on how the information provided by SSA on the 3368 is used by DDS in their unique sequential decision making process.

### III. TRAINING AND SELF-DEVELOPMENT RELEVANT TO POSITION VACANCY

Training and self-development activities may include but are not limited to OPM training courses, SSA training courses, Adult Education courses, training received in private industry, courses at Trade or Vocational Schools, Armed Forces training, and Business College courses, as well as formal education received through attendance at college and other schools.

High School Grad-YES A. Name of College or University Attended	Years Completed		Total Credits Received		Type of Degree Earned	Major Relevant Courses/Subjects	Credit Earned Per Course	
	Day	Night	Sem.	Qtr Hrs.			Sem.	Qtr Hrs.
Western Mich. Univ.	4		129		B.S.	PolySci/ Philosophy	30	
Mich. State Univ.	3			46	M.A.	Philosophy	45	46
Univ. of Virginia	1		27			Public ADM.	27	

Course Titles:  
Public Administration., Intergovernmental Relations., Organization Theory of Administrative Behavior., Economic Concepts and Public Policy., Personnel Administration., Politics/Policy/Administration., Special Topics in American Government., Policy Analysis., Civil Rights and Liberties.

B. School or Training Facility	Dates Attended	Title of Course or Subject	Total No. of Hours	Full or Pt Time	Cert Recd
SSA, Chicago RO	3/15/83 to 3/18/83	EEO Counselor Training	32 Hrs.		Yes
Ofc. of Personnel Management	2/26/85 to 2/28/85	Profession Writing Tech.	16 Hrs.		Yes
Associated Mngt. Institution	7/23/85	Effective Time Management	8 Hrs.		Yes
National Seminars	12/5/85	How to Get More Done	8 Hrs.		Yes

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**IV. Pertinent Outside Activities (Refer to Factors and Weights for Position Vacancy)**

Outside Activities generally fall in the category of pertinent civic, welfare, service and organizational activity performed either with or without compensation. List all outside activities which you have participated in, and which you believe are relevant to the position for which you are applying, as mere membership alone will not be given credit. Please be specific as to your actual degree of participation. Include the amount of time (weekly, monthly, etc.) spent on these activities.

Date Began (MM/DD/YY)	Date Ended (MM/DD/YY)	Organization	Position Held	Briefly Describe Your Participation	Amount of Time Spent
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7/85 to 10/86 City of Grosse Pointe Park, Block Representative.  
As a block representative, I acted as a liaison between neighborhood residents and City Officials. Acting directly through the City Manager, I brought problems to the attention of the City and made recommendations concerning their resolution. I assisted residents by directing them to the appropriate departments of the city.  
5 Hrs. Monthly

10/86 to 11/87 City of Grosse Pointe Park, Charter Member of the Board of Directors of the Tax Increment Finance Authority, Officer of the Board (Secretary), and Chairman of the Board's Subcommittee on Lighting. As a board member and officer of the TIFA, I contributed to the planning, development, implementation, and monitoring of a multimillion dollar rehabilitation and revitalization project in the City of Grosse Pointe Park.  
10 to 15 Hrs Monthly

11/87 to Present City of Grosse Pointe Park, City Councilman; Chairman, Personnel Review Committee, Councilman for Finance, Member: Recreation Commission and Ordinance Review Committee, Member: Combined Sewer overflow and Flood Plain committee. As a elected representative, I contribute to the establishment of policy, monitor and review the operations of city government, access the performance of key personnel, participate in the budget-making process, review all city financial transactions, pass ordinances, and otherwise represent the interests of my constituents.  
20 to 30 Hrs Monthly

1988, 89, 90, 92---97 to present. St. Ambrose Parish,  
Vice-chair of the Catholic Services Appeal, an annual parish fund raising drive for the Archdiocese of Detroit. Co-Chair in 92 of a large parking and landscaping capital improvement project. 100 Hours Annually

In the spring of 1997 I was selected (?)/volunteered to sit as a member on St. Ambrose's Parish Council. Needless to say, this position has intensified my involvement in church affairs. Our Council is newly reconstituted after a lapse of several years. We have been charged with the task of establishing a new mission statement for the parish and asked to provide direction for the new millennium by identify a few key objectives for our parish community to focus on. The majority of our parish boundaries fall in the inner city of Detroit and we have identified the challenge of serving our entire parish more completely as the new focus of our faith community. 10 to 20 hours per month.

The Council has initiated a major capital improvement fund drive that will begin in January of 1999. I am presently very involved in the development and initial organization of the project. We have hired Moran company out of New York to assist us in raising the several million dollars that it will require to improve and maintain our present infrastructure, create a new landscaped campus with improved parking, and build and underground 8000 sq. Ft community center next to the church. My special task is to insure that the City and County permit us to close wayburn street by vacating governmental right of way and to insure that no public easements will prevent the closure of wayburn street. For the next three months I will be spending at least 5 to 10 hours a week on this project.

07/90 to Present Ladder Inc, Member of the Board of Directors of Ladder, Inc., a non-sectarian, non-profit corporation whose purpose is the provision of independent housing opportunities for the mentally ill. I sit on the Board as it's Social Security advisor. As a Board Member, I have also participated in policy making and in long term planning for the organization. Currently, local affairs have reduced my active involvement in this organization. However, My disabled brother remains in one of Ladder's facilities, insuring my continued interest in this worthy endeavor. 4 Hours Monthly Very little current involmment.

08/91 to Present Grosse Pointe Rotary-Sunrise Club, Charter Member. I have Chaired the Community Service Subcommittee on Human Development and was a member and officer (Secretary) of the Board of Directors of the Grosse Pointe Sunrise Rotary Foundation for three years. 10-15 Hours Monthly

05/93 to Present Founding Member of Development Bank Coalition East, and now Member of the Advisory Board of the Joint Cities Development Corporation. DBCE was a coalition of urban and suburban community organizations, businesses, community activists, and local government officials from the East Side of Detroit and the adjacent Grosse Pointe communities that has recently taken steps to incorporate into a 501.C3 Non-profit organization. Our members include the Executive Directors of People in Faith United, U-SNAP-Back, the Warren Conner Development Coalition, a Wayne County corporate counsel, and a former director of the Michigan Commerce Department among others. Our purpose is to promote understanding between the City of Detroit and its East Side suburbs, to coordinate economic development efforts, and to urge Wayne County and to assist the County in any way we can in the establishment of privately capitalized Wayne County Development Bank located in and targeted for East Side urban redevelopment. For more information on my involvement in this organization, please refer to my attached supplemental evaluation information. 5-10 Hours Monthly. Very little current involmment.

Summer of 1997

Appointed by the Superintendent of the Grosse Pointe

School District to the sit as a parent representative on the school system's music evaluation committee. This very intense and controversial assignment grew out of complaint's and eventual law suits against the school system for deficiencies in its music program. Our committee operated by consensus, hired a consultant from Oberlin, conducted focus groups, conducted surveys of students, parents, and teachers, and submitted recommendations for the improvement of the music program to the School Board. All of our recommendations have been accepted and our now being implemented by the Board and School Administration. 75 hours

#### V. Awards - List All Job-Related Awards

Type of Award Special Achievement, HQI, Other (Describe)	Month and Year of Award	Grade Level at Time of Award	Brief Summary of Award
Special Achievement	08/84	GS-11	Area Wide Training
Special Achievement	02/85	GS-11	Training & Tech. Guidance
Sustained Superior Performance	03/87	GS-11	Staff Dev. & Improved Dib.
Performance Award	03/88	GS-11	Superior Leadership
Special Act	07/88	GS-11	CMP/FOSE Training
Performance Award	10/88	GS-11	Outstanding Supervision
Special Act	04/89	GS-11	Improved Staffing Plan
HQI	10/89	GS-11	Outstanding performance
ARC-FO On-The-Spot	04/90	GS-11	Outreach Activities
HQI	11/90	GS-11	Outstanding performance
AD Special Act	05/91	GS-11	Outreach Activities
HQI	11/91	GS-11	Outstanding Performance
Special Act	06/92	GS-11	Det. Urban League Database
Michigan Senate Resolution No. 58909/92		GS-11	A resolution honoring my years of public service to the United States Government as an employee of the Social Security Administration and my service in the civic activities of my community
\$1300 Award in lieu of HQI 10/92			
HQI	10/93		Outstanding Performance
Monetary Award in lieu of HQI	10/94		Outstanding Performance
Special Act	08/96		Outstanding Performance
Suggestion Award	10/96		World Class Service
Special act	08/97		Payee Data on WMS Improvements to work environment

#### VI. Highest Grade Held

Enter Highest Grade Held in Federal Service -- GS-12

#### VII. Skills

#### IX. SSA and OPM Tests Taken

Typing _____ WPM	SSA Test Title	Score	Date						
Shorthand _____ WPM									
Card Punching _____ CPM									
Other _____									
Ability to Speak/Write Language Other Than English		OPM Test Title	Score	Date					
Language	Speech		Comprehension		Translation				
	Fluent	Passable	Good	Fair	Good	Fair			

VIII. Panel Interview Results (For Meet and Deal Positions)

Panel Interview Taken? \_\_\_\_\_ Rating \_\_\_\_\_ Date \_\_\_\_\_ Attach Copy of Results

I certify that the statements made by me on this form are true, complete, and correct to the best of my knowledge and belief and are made in good faith. Falsification of any information on this form is punishable by fine or imprisonment under U.S. CODE TITLE 18, SEC. 1001.

Signature *David L. Clark* Date 12/09/98

**SUPPLEMENTAL INFORMATION****1. Knowledge of SSA Programs and How They Relate With Other Social and Medical programs.**

As a Claims Representative, I reviewed, developed, and adjudicated Title XVI claims and resolved Title XVI postentitlement issues. As an Operations Supervisor, for over a decade, I assumed program responsibility over all elements of field office operations. My experience has provided me with a full understanding of all aspects of field office operations and a broad grasp of the policies, laws, and regulations associated with the programs administered by the Social Security Administration.

As a Claims representative and as an Operations Supervisor, I conducted many formal and informal training sessions and public information programs for both employees and outside organizations. These sessions have demonstrated my grasp of the relationship between SSA's programs and benefit structure and those of other human service delivery organizations. As a measure of my success in this area, I have received four special achievement awards for my district and area wide training.

During my years as a Supervisor, I was selected by my superiors on numerous occasions to undertake many district liaison activities. My selection for these assignments was due, in large measure, to my communication skills and my expert knowledge of the relationship between Social Security and the services offered by a broad range of Human Service Agencies. My duties as a liaison involved daily communication with the staffs of congressional offices and other social service agencies handling critical and sensitive casework. My duties also involved providing



explanations of various SSA field office workload operations and providing background information on technical matters of vital interest to others. My liaison activities include, among other things, the following:

\* Acting as Congressional Liaison Officer in a number of different capacities including my own for many years.

\* Acting for many years as chief liaison with the Office of Hearings and Appeals and the Detroit Office of Hearing and Speech.

\* Acting as a District Quality Circuit Liaison in several Districts with the Disability Determination Service for many years.

\* Acting for over three years as the Medicare Coordinator for the State of Michigan. As Medicare Coordinator, I was responsible for the resolution of difficult problems via direct contact with Blue Cross, Michigan's Medicare contract provider at the time. My involvement was limited to difficult casework where normal processing channels proved to be unsuccessful. That Blue Cross lost its Medicare contract with HCFA is an indication that such problems were not uncommon occurrences.

\* Acting as the Downtown District representative on the Area Four Computer Automation Cadre for three years. Many of the problems relating to the interrelationship between our programs and those of other organizations have their roots in inadequate computer interface between incompatible databases and automated computer process.

My experience as a Claims Representative is referenced under experience on page three of my SSA-45. The duration of these activities was from 02/06/78 to 11/27/83. This information can be verified by Carolyn Nixon, the Assistant District Manager of the Dearborn Detroit District Office. Ms. Nixon can be reached at



My experience as an Operations Supervisor is referenced under experience on pages two, three, and four of my SSA-45. This information can be verified by Jose B. Vidaurri, the District Manager of the Detroit Downtown District. Mr. Vidaurri can be reached at [REDACTED]. My present activities are referenced under experience on pages one of my SSA-45 and can be verified by Bob Berg, the Roseville Field Office Manager at [REDACTED].

2. Ability to Plan, Organize and Direct Work.

In preparation for a career in government service, I attended the University of Virginia. I completed all course work for a masters degree in public administration, completed my comprehensive examinations, and a first draft of a one hundred and eighty page thesis on Women and Social Security. My course work at the University of Virginia includes organization theory, personnel administration, and other course work directly related to the direction and management of others. I have also taken two courses sponsored by the Government on effective time management.

As an elected representative of the City of Grosse Pointe Park, I share responsibility for the planning, organizing, and the coordination and review of all the activities of the city government. As a Chairman of the Personnel Review Committee for over two years, I was charged with the responsibility of overseeing the personnel policies and practices of the City and to plan for future needs. In my capacity as Chairman, I was often called upon to direct the activities of the standing committee and to provide guidance and direction to the activities of the City Manager and Comptroller. As special Councilman for Finance for over three years, I reviewed all of the financial transactions of the City, and I played an active role in the direction of the City's financial planning and an important role in the preparation and review of the budget.

My present position on the City Council's standing Flood Plain/Combined Sewer Overflow Committee, which I have

held for over four years, is of particular importance as it relates to planning, organizing and the direction of work. Requirements imposed upon the City by the Michigan Department of Natural Resources have resulted in the expenditure of twentythree million dollars. The planning, organizing, and direction of this very controversial and expensive project has put the skills of the city administration and the entire Council to the test as we face lawsuits from residents in both Grosse Pointe Park and the City of Detroit over combined sewer overflow flooding. Our efforts to address this serious problem have caused tremendous disruption of the community as contractors and subcontractors construct an entirely new separated storm runoff sewer in Grosse Pointe Park.

As a former Charter Member and Officer on the Board of Directors of the Northwest Tax Increment Finance Authority, I was instrumental in the establishment of the Authority. I played a central role in the preparation of the Authority's fifteen million dollar development and financing plans. As the Chairman of the Authorities' Sub-committee on Pedestrian Lighting, I was responsible for the planning, development and the implementation of the public pedestrian lighting project in the city's northwest sector. As a Recreation Commissioner, I have had a direct hand in the planning and implementation of over one million dollars in capital improvements to my city's parks and recreational facilities.

As a member of the Board of Directors of Ladder, Inc., I have, for many years, been involved in both the long and short term planning and direction of Ladder activities. Ladder, Inc. is a private, non-profit public service organization whose main purpose is the provision of housing alternatives to the high functioning mentally ill. I am also involved and active in my church. I am currently a member of the Parish Council and have taken a special interest in my parish's parking and campus landscaping improvement projects. My involvement has been indispensable to the success enjoyed in expanding our present parking facilities. Presently, the Parish Council is undertaking a multimillion dollar capital



improvement fund-raising campaign to improve infrastructure, build an underground community center, and consolidate our campus with a major parking and landscaping project.

As a supervisor, I have always placed great emphasis upon planning and the close direction of my units. As a result, I have consistently met or exceeded national and regional goals as measured by objective performance indicators. One measure of my ability to establish and direct the implementation of long term work plans rests in the fact that I have frequently been assigned new units needing attention. In the first two years of my career as a supervisor, I was given four different unit assignments, all of which experienced considerable improvement under my direction. In three of these unit changes I prepared written improvement plans.

As an indication of my planning and organizational skills, in April of 1989 my supervisor granted me a Special Act Award for my development of ... "a new office wide staffing plan designed to increase productivity through the more efficient utilization of available staffing." My Branch Manager writes that "...the plan has enabled the Livonia Office to extend the range of its service delivery alternatives while maintaining the highest standards of timeliness and productivity in the area."

In 1990, I designed and initiated several outreach projects. The largest and most significant of these projects, the SSA/Northville Entitlement Screening and Claims Referral Project, involved a modification of existing pre-release procedures. Among the innovations this major outreach project involved are the following:

- \* SSA screening of all new admissions into the Hospital for potential entitlement to SSA/SSI benefits.
- \* Claims referrals made to the hospital using deferred development.
- \* The use of on site DDS examiners to complete the



3368 and other medical development on site at NRPH.

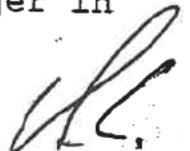
- \* The immediate availability of hospital records.
- \* The development of a comprehensive, menu driven database and telecommunications computer link up of the Livonia Branch Office with the Northville Regional Psychiatric Hospital.

In the first ten months of operation, over 3000 people were screened, and more than 800 claims were taken. As a result, over 350 people placed in benefit status. During the development phase of the project, I received an On-The-Spot Award from the ARC-FO for my activities. Later, I received an additional Special Act Award from my Area Director for the role I played in the development and implementation of the Northville project.

It is important to note that this project has continued to operate to the present day. Over the years, the program has insured that thousands of disabled patients of Northville Regional Psychiatric Hospital receive the help they need in establishing their eligibility.

I am very proud of the role I played in the development and implementation of this important outreach project. The success of the project rested largely upon my direction and coordination of the activities of SSA employees, Northville Hospital staff, and Michigan DDS examiners.

While a Supervisor at Detroit Downtown, I played a central role in a National Demonstration Project in partnership with the Detroit Urban League. This partnership involved the control and processing of large numbers of leads sent to the office by the Urban League. Once again, successful implementation of this project rested squarely upon proper direction and control. Prior to my departure, over three thousand leads were received and processed. To insure that the District Office maintained control over Area Four leads received from the League, I developed a DBXL database for which I received a Special Act Award from my District Manager in



June of 1992.

The information provided above is referenced in section one, two, three, and four of my SSA-45. The activities outlined above can be verified by my former supervisor, Richard Anspach, at [REDACTED] and my former supervisor, Carolyn Mosley at [REDACTED]

**3. Ability to Negotiate with Individuals and Groups Within and Outside of SSA.**

The activities that I have outlined in my SSA-45 serve to underscore my ability to negotiate with individuals and groups within and outside SSA. My extensive outreach activities have called upon and sharpened my ability to find a common ground and to work out details and accommodations among a wide range of organizations and employees. My EEO activities bear highlighting in this respect, as they involve acting as a bridge between management and labor in the informal resolution of disputes.

My civic involvement's are another area where the need to negotiate is of paramount importance. I was asked and refused no less than three times to serve on the Grosse Pointe School Systems Music Evaluation Committee. My reservations in accepting the position were not related so much to my busy schedule as my concern about getting involved in a shooting match between factions within the school system and the community at large. I obliged those requesting my involvement because I was told my skills as a mediator were desperately needed. I am pleased to report that very positive results came from the committee and its recommendations, although some of the issues are still being litigated in Circuit Court.

In the area of negotiation, I am particularly pleased to note my activities as a Charter Member of the Development Bank Coalition EAST. This coalition of leaders in the City of Detroit and its east side suburban neighbors, has recently evolved into a 501.c3 nonprofit organization now called the Joint Cities Development Corporation. The mission of this



organization is to bring together Detroit's east side community development corporations, neighborhood organizations, and city government officials, with similarly concerned suburban organizations, governments, and individuals, to pool resources and the ideas needed to plan for the joint development of our shared border areas.

The Development Bank Coalition was instrumental in Wayne County Government's decision to locate a privately capitalized Community Development Bank on the east side of Detroit. This bank is patterned after and operated by a subsidiary of Shorebank, a community development bank with twenty years of success in community development on the south side of Chicago. The Coalition was also successful in having its targeted area of the east side included in the Federal Government's Detroit Empowerment Zone. Having achieved its original objectives, Coalition East has evolved into the Joint Cities Development Corporation.

I am currently a member of the Joint Cities Advisory Board. Other members of the Board include the following community leaders: Maryann Mahaffey, recent president of the Detroit City Council; Amy Hathaway, former Wayne County Corporation Counsel and now Wayne County Circuit Court Judge; Douglas Graham, Economic Development Director, Detroit Renaissance, Inc.; Andrew Richner, former Wayne County Commissioner and now State Representative for the Grosse Pointes and Harper Woods; and many other community leaders. The mission of Joint Cities has put great strain on the collective communication skills of all who are involved. Past racial, ethnic, class, organizational, political and governmental divisions have created obstacles to progress and understanding. Open communication and the willingness of all participants to negotiate is an indispensable element of the approach taken by the Joint Cities Development Corporation.

The information provided above is referenced in Sections One, Four, and Five of my SSA-45. The duration of my activity as a Claims Representative is from 02/06/78 to 11/27/83. My activities as an Operations Supervisor



extend from 11/27/83 to 08/03/95. My involvement in public affairs extends from 10/86 to the present. My activities with the City of Grosse Pointe Park can be verified by Mayor Palmer Heenan who can be reached at [REDACTED]. Information concerning my activities as a supervisor can be verified by my last supervisor, Jose Vidaurri, the District Manager of the Downtown Detroit Field Office. He can be reached at [REDACTED]. Information concerning my present activities can be verified by my present supervisor, Bob Berg, the Field Office Manager of the Roseville Office. He can be reached at [REDACTED].

4. Ability to Communicate Orally.

As a Claims Representative, I have while interviewing, provided a great deal of very detailed technical information and guidance to the public. Having served in an urban inner-city office as I did, my interviewing responsibilities presented a significant challenge in the area of oral communications. The conveyance of complex information concerning entitlement factors and the benefit structure under these circumstances required the adjustment of my instruction and the tailoring of my explanations to meet a wide range of educational levels.

Both as a Claims Representative, and as an Operations Supervisor, I have conducted numerous formal and informal training sessions to employees and outside organizations. As a measure of my success in the area of training, I have received four Special Achievement Awards for the training that I have provided on a District and Area-wide basis.

As an Operations Supervisor, I have been selected by my superiors to undertake various district liaison activities, due, in some measure, to my communications skills. My liaison activities include my having acted for many years as a Congressional Liaison and as a Chief Liaison with the Office of Hearings and Appeals and the Detroit Office of Hearing and Speech. I have also acted for many years as the District Quality Circuit Liaison with the Disability Determination Service. My duties as

communicate effectively.

I am particularly pleased to refer again to my activities as a Charter Member of the Development Bank Coalition East. The mission of Joint Cities has put great strain on the collective communications skills of all who are involved. Racial, ethnic, class, organizational, political, and governmental divisions have created obstacles to progress. Open communication between all those who are involved is an indispensable element of the approach taken by Joint Cities Development Corporation in its efforts to address urban crime and blight,

The information provided above is referenced in sections One, Four, and Five of my SSA-45. The duration of my activity as a Claims Representative is from 02/06/78 to 11/27/83. My activities as an Operations Supervisor extend from 11/27/83 to the present. My involvement in public affairs extends from 10/86 to the present. My activities with the City of Grosse Pointe Park can be verified by Mayor Palmer Heenan who can be reached at [REDACTED]. Information concerning my activities as a supervisor can be verified by my present supervisor, Jose Vidaurri, the District Manager of the Downtown Detroit District Office. He can be reached at [REDACTED].

5. Ability to Communicate in Writing.

As a Claims Representative, I have prepared special written determinations on a wide range of claims related issues: including resources, age capability, etc., and I have prepared other written file documentation to support my adjudicative decisions.

As an operations supervisor, my writing responsibilities expanded to include the following: unit/progressive reviews, workflows, policies, union proposals, reports, training material and memoranda. To help me with my writing responsibilities, I attended a Professional Writing Techniques course from 02/26 to 02/28/1985 provided by the Federal Civil Service.



As I have gained in experience, my writing assignments have increased in scope and significance. I have written reports to the area director on such topics as area director visits, district targeted assessment system plans and reports, and SSI quality plans and reports. I have prepared written reports outlining an experimental service delivery plan for the Livonia office and several major outreach initiatives undertaken by the Northwest Detroit District.

As a participant in the Chicago Region's Upward Bound Staff Development Program, I spent four months detailed to the Detroit Disability Determination Service. While on this detail, I developed and wrote an innovative field office training package. In this training package, a contrast is drawn between the adjudicative practices utilized by Social Security and those utilized by the Disability Determination Service. Field Office staff are instructed on the essentials of sequential development and on how the information provided by SSA is used by DDS in their unique sequential decision making process. My proposed SSA Field Liaison Plan was well received by Charles Jones, the Michigan Disability Determination Service Director.

The information provided above is referenced in Section One of my SSA-45. The duration of my activities as a Claims Representative is from 02/06/78 to 11/27/83. My activities as an Operations Supervisor extend from 11/28/83 to the present and can be verified by my past supervisor, Jose Vidaurri at [REDACTED] or my former supervisor, Richard Anspach, at [REDACTED]. Charles Jones, the Director of DDS in Michigan can be reached at [REDACTED]





## City of Grosse Pointe Park Board and Commission Application

First Name Richard

Last Name Eckert

Address [REDACTED]

City/State/Zip Grosse Pointe Park MI 48230

Home Phone \_\_\_\_\_ Cell Phone [REDACTED]

Email [REDACTED]

### AREAS OF INTEREST

Please check the Boards/Commission you are interested in serving on:

- Downtown Development Authority
- Tax Increment Finance Authority
- Beautification Commission
- Parks and Recreation Commission
- Planning Commission
- Board of Review
- Ethics Review Board
- Other: City Council
- Other: \_\_\_\_\_

If you are applying due to a current vacancy, how did you hear about the vacancy?

- City Website
- Social Media
- Other: email

Have you attended meeting(s) of the board and/or commission you are applying to sit on?

- Yes
- No

**RECEIVED**  
DEC 10 2021  
BY: cur



## City of Grosse Pointe Park Board and Commission Application

Why do you want to serve on this board and/or commission? (Please attach an additional page if more space is needed)

- (1) I want to serve on the Park Council or a Park Committee to give back to the community which has given my family a wonderful quality of life.
- (2) My wife and I have lived in the Park, in the same house, since May of 1988 raising both our children in the Grosse Pointe community and are now retired. I believe this longevity brings with it an understanding of the evolution of the Park over 35+ years. The Park has evolved into one of the best small City in the country. In order to stay the best, the Park must continue to evolve. But evolving does not require, as a prerequisite, tearing down all that has been done by prior administrations.
- (3) I have an abundance of relevant industry experience to contribute back to the community. I am a retired CPA/tax attorney who worked for General Motors, retired early in 2009 and then went to work for a Fortune 500 company, Chicago Bridge & Iron (CB&I), in Louisiana and Texas. CB&I, which subsequently merged into J. Ray McDermott International, is a global engineering and construction firm, constructing petrochemical, power plants and offshore oil drilling and production platforms. CB&I had yearly revenues of approximately \$10 B.
- (4) In my last position as Director and Tax Counsel of CB&I, I was a leader of a staff of approximately 35 tax professionals with a department budget of approximately \$3.0 - \$4.0 million.

Please provide a brief summary of the areas of expertise you would bring to the board and/or commission:

The areas of expertise I would bring to the board or committee are:

- (1) Understanding complex business issues/challenges and working towards successful completion, on time and underbudget.
- (2) An abundance of experience working with and through other persons on complex projects to achieve success
- (3) Understanding project scoping, budgeting and execution risks of large infrastructure projects.
- (4) Setting objectives for functional department heads and then helping them achieve the objective
- (5) Working on contentious issues to find a solution that is acceptable or palatable to all stakeholders.
- (6) Establishing budgets, managing outside consultants to minimize fees, and holding people accountable for their spending.
- (7) Expertise in efficient, effective communication between operating staff and executive management.
- (8) Understanding complex financial issues and how to communicate the issues to non-financial executives so they can make decisions.
- (9) I believe this skill set will be of benefit to the Council as it works on the issues before it, such as flood remediation and prevention, GP Park business revival after the Covid lockdowns and balancing the budget.



## City of Grosse Pointe Park Board and Commission Application

### ADDITIONAL INFORMATION

Please briefly summarize the following information:

#### Education History

BS in Accounting, Honors College Fairleigh Dickinson University, Madison NJ 1979

JD with honors, University of Detroit Mercy Law School, Detroit MI 1992

Earned CPA State of Washington 1981

Licensed State Bar of Michigan 1992

#### Occupation (if retired, list former occupation)

Retired, former employers listed in chronological order:

(1) Deloitte (one of the Big Four CPA firms) 1981 to 1988 (include time in Saudi Arabia)

(2) General Motors, Senior Tax Counsel, 1988 to 2009

(3) Chicago Bridge & Iron (Louisiana & Texas), Tax Director and Tax Counsel, 2009 to 2018

#### Current and/or Former Volunteer Experience (including previous civic involvement)

Grosse Pointe Memorial Church, various committees

American Institute of CPA's (AICPA) Editorial Board of The Tax Advisor 1995 to 2000

Tax Executives Institute 2009 - 2016

### CITY CHARTER REQUIREMENTS

Registered to vote in the City of Grosse Pointe Park?

Yes

No

How long have you been a resident of Grosse Pointe Park (enter month and year when you moved to the City)

May of 1988



## City of Grosse Pointe Park Board and Commission Application

Are you related and/or married to any current elected officials or City staff?

- Yes  
 No

If you answered yes, name the person and/or people you are related to and the relationship(s):

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**The following questions are only applicable if you are applying to serve on the Downtown Development Authority or Tax Increment Finance Authority Boards:**

Do you own property within the TIFA and/or DDA?

- Yes  
 No

If yes, please provide the property address(es):

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Do you own a business or work at a business within the TFIA and/or DDA?

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If yes, please provide business name and address:

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Are you a resident within the TIFA or DDA?

- Yes  
 No



## City of Grosse Pointe Park Board and Commission Application

### APPLICATION CERTIFICATION

**Please note:** Applications are kept on file for a period of 2 years. If you are not appointed within that period, you must reapply. Resumes and cover letters can be attached to this application but are not required for consideration.

Signed and completed applications can be returned via email to [clerk@grossepointepark.org](mailto:clerk@grossepointepark.org) or by US mail to: City of Grosse Pointe Park ATTN: City Clerk 15115 East. Jefferson Avenue Grosse Pointe Park, MI 48230

By submitting this application, I certify the foregoing statements and answers are true and complete. I agree in advance that any misrepresentation or falsification of any of the above information shall be cause for rejection of this application or depending upon when the falsification is discovered. I consent for the City of Grosse Pointe Park to verify the information provided.

*Richard T. Ebert*

Signature of Applicant

*December 10, 2021*

Date

B4 12/10 3 PM



### City of Grosse Pointe Park Board and Commission Application

First Name FRANK

Last Name FERRY

Address [REDACTED]

City/State/Zip GROSSE POINTE PARK, MICHIGAN 48230-1703

Home Phone [REDACTED] Cell Phone [REDACTED]

Email [REDACTED]

#### AREAS OF INTEREST

Please check the Boards/Commission you are interested in serving on:

- Downtown Development Authority
- Tax Increment Finance Authority
- Beautification Commission
- Parks and Recreation Commission
- Planning Commission
- Board of Review
- Ethics Review Board
- Other: COUNCIL
- Other: \_\_\_\_\_

If you are applying due to a current vacancy, how did you hear about the vacancy?

- City Website
- Social Media
- Other: \_\_\_\_\_

Have you attended meeting(s) of the board and/or commission you are applying to sit on?

- Yes
- No

**RECEIVED**  
 DEC 09 2021  
 BY: [Signature]



## City of Grosse Pointe Park Board and Commission Application

Why do you want to serve on this board and/or commission? (Please attach an additional page if more space is needed)

PLEASE REFER TO ATTACHED #1

Please provide a brief summary of the areas of expertise you would bring to the board and/or commission:

FINANCE AND BUDGET MANAGER FOR THREE PRIVATE SMALL BUSINESSES

SALES MANAGER AND PRODUCT DEVELOPMENT MANAGER, INDUSTRIAL CHEMICAL SUPPLY

NCO GRADUATE AND ARMY INFANTRY PLATOON SERGEANT

PAST PRESIDENT OF GREATER DETROIT SANITARY SUPPLY ASSOCIATION, (1990-91)  
(NOW DISBANDED)



## City of Grosse Pointe Park Board and Commission Application

### ADDITIONAL INFORMATION

Please briefly summarize the following information:

#### Education History

UNIVERSITY of MICHIGAN, 1967-1968 LIB. ARTS  
MACOMB COMMUNITY COLLEGE 1970-1972  
DARLOW UNIVERSITY 1972-1975 FINANCE MGT.

#### Occupation (if retired, list former occupation)

SEE ATTACHED LISTING #2

#### Current and/or Former Volunteer Experience (including previous civic involvement)

FORMER ASSISTANT ADULT LEADER B.S.A. TROOP 256  
FORMER ADULT LEADER TRAINER B.S.A. CLINTON VALLEY COUNCIL  
COMMODORE GROSSE POINTE SAILING CLUB (1999)  
ADVISOR TO DETROIT HORSE POWER DEVELOPMENT COMMITTEE

### CITY CHARTER REQUIREMENTS

Registered to vote in the City of Grosse Pointe Park?

Yes

No

How long have you been a resident of Grosse Pointe Park (enter month and year when you moved to the City)

34 YEARS MAY 1987



## City of Grosse Pointe Park Board and Commission Application

Are you related and/or married to any current elected officials or City staff?

Yes

No

If you answered yes, name the person and/or people you are related to and the relationship(s):

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**The following questions are only applicable if you are applying to serve on the Downtown Development Authority or Tax Increment Finance Authority Boards:**

Do you own property within the TIFA and/or DDA?

Yes

No

If yes, please provide the property address(es):

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Do you own a business or work at a business within the TFIA and/or DDA?

*No*

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If yes, please provide business name and address:

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Are you a resident within the TIFA or DDA?

Yes

No



## City of Grosse Pointe Park Board and Commission Application

### APPLICATION CERTIFICATION

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\_\_\_\_\_  
Signature of Applicant

8 Dec 2021

\_\_\_\_\_  
Date

## Attachment #1

Why.

Since moving to Grosse Pointe Park in 1987 my wife, Cynthia Yott, son Trevor, daughter Anna and myself have enjoyed the benefits the Park has provided to our family. This community is very special in how it has served generations of Park residents. I have watched, (and in a small way participated,) the tremendous relationship of Public and Private sponsorships develop the various community improvements:

Patterson Park from a lakeside chain link fence with basic playground to a thoughtful boardwalk, children's playscape, splash pad, kayak storage/launch, ice skating arena and sledding hill.

Windmill Pointe Park, the redevelopment of what was once an enclosed lake pool with old style bath house, becoming a marina with pool and tennis facilities, further redevelopment of the Tompkins Center, the addition of movie theaters, gym and physical exercise studio.

Infrastructure, as an aging community the Park has provided as best possible the protection of value for its residents. The Police, Fire and Public Service departments have always been responsive to the public in general, but most importantly a credit to our community, this recognized value must be protected. The Park has been pro-active in civic and environmental responsibility, the separation of waste and storm sewers years ago, continuous attention to street and sidewalk maintenance, the thoughtful enforcement of building codes which maintain enhanced property values, working with the Army Corp of Engineers in eliminating flood zone insurance penalties, the cooperation provided for continuous redevelopment of Kercheval as a family friendly dining and shopping district. These are a short list of the multitude of accomplishments the Park has supported or provided its residents.

Future challenges face our community, some presently defined others on the horizon, budgets, social challenge, aging infrastructure all add to the complexity of civic government. The Park's form of Mayor, Council and City Manager provide a unique basis for a responsive and beneficial governance of our community in a transparent manner for its residents. I have received the citizen's benefit quietly provided by Grosse Pointe Park and in applying for the two year council term wish to contribute in a thoughtful and positive manner towards our future.

Attachment #2

U.S. Army Infantry Platoon Sargent, 1969-1970

Finance Manager, A-Z Hospital Supply Co., 1974-1981

Manager Industrial Supply Division, ASI, 1981-1991

Treasurer and Sales Manager, Bulk-Chem, Inc., 1991-2006

Director of Bulk Industrial Chemical Sales, Arrow Chemical, 2006-2020

Business Manager, Empire Equestrian, (part time,) 2015-2021

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**COMMISSION/BOARD APPOINTMENTS & RE-APPOINTMENTS**

**Board of Review – 3 Year Term Ending December 31st**

Marissa Cavaliere	Appointment
Andrew Harr	Appointment

**Recreation Commission – 3 Year Term Ending December 31st**

James Ceuninck	Re-Appointment
Larry Haggart	Re-Appointment
Michael Hindelang	Re-Appointment

**Tax Increment Finance Authority (T.I.F.A) Board – 4 Year Term Ending December 31st**

Joe Tompkins	Re-Appointment
Trenton Chamberlain	Appointment



City of Grosse Pointe Park Board and Commission Application

First Name Marissa  
Last Name Cavaliere  
Address [REDACTED]  
City/State/Zip GPP MI 48230  
Home Phone \_\_\_\_\_ Cell Phone [REDACTED]  
Email Marissacavaliere@comcast.net

AREAS OF INTEREST

Please check the Boards/Commission you are interested in serving on:

- Downtown Development Authority
- Tax Increment Finance Authority
- Beautification Commission
- Parks and Recreation Commission
- Planning Commission
- Board of Review
- Ethics Review Board
- Other: \_\_\_\_\_
- Other: \_\_\_\_\_

If you are applying due to a current vacancy, how did you hear about the vacancy?

- City Website
- Social Media
- Other: word of mouth

Have you attended meeting(s) of the board and/or commission you are applying to sit on?

- Yes
- No

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DEC 03 2021

BY: hgg



## City of Grosse Pointe Park Board and Commission Application

Why do you want to serve on this board and/or commission? (Please attach an additional page if more space is needed)

I'd like to serve as a way of giving back to the community I live in.

I do real estate for a living and find it very interesting and this is also a great way to learn more.

I'd like to be helpful to the community

Please provide a brief summary of the areas of expertise you would bring to the board and/or commission:

As a Real Estate Broker for 15+ years and long time resident of Grosse Pointe Park - I am knowledgeable in the industry.

I do about 8-10 million a year in and I own apartment buildings and other commercial real estate in Grosse Pointe and Metro Detroit.

Thank you!



## City of Grosse Pointe Park Board and Commission Application

### ADDITIONAL INFORMATION

Please briefly summarize the following information:

#### Education History

B.A. University of St Thomas, Minn. 1999

#### Occupation (if retired, list former occupation)

Real Estate Broker @ Real Estate in the Pointes  
18472 Maple Ave.  
Grosse Pointe Farms, MI 48234

#### Current and/or Former Volunteer Experience (including previous civic involvement)

Volunteer frequently for GPPSS.  
Mostly South & Pierce

### CITY CHARTER REQUIREMENTS

Registered to vote in the City of Grosse Pointe Park?

Yes  
 No

How long have you been a resident of Grosse Pointe Park (enter month and year when you moved to the City)

March 2004 - Present



## City of Grosse Pointe Park Board and Commission Application

Are you related and/or married to any current elected officials or City staff?

Yes

No

If you answered yes, name the person and/or people you are related to and the relationship(s):

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The following questions are only applicable if you are applying to serve on the Downtown Development Authority or Tax Increment Finance Authority Boards:

Do you own property within the TIFA and/or DDA?

Yes

No

If yes, please provide the property address(es):

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Do you own a business or work at a business within the TIFA and/or DDA?

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If yes, please provide business name and address:

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Are you a resident within the TIFA or DDA?

Yes

No



## City of Grosse Pointe Park Board and Commission Application

### APPLICATION CERTIFICATION

Please note: Applications are kept on file for a period of 2 years. If you are not appointed within that period, you must reapply. Resumes and cover letters can be attached to this application but are not required for consideration.

Signed and completed applications can be returned via email to [clerk@grossepointepark.org](mailto:clerk@grossepointepark.org) or by US mail to: City of Grosse Pointe Park ATTN: City Clerk 15115 East. Jefferson Avenue Grosse Pointe Park, MI 48230

By submitting this application, I certify the foregoing statements and answers are true and complete. I agree in advance that any misrepresentation or falsification of any of the above information shall be cause for rejection of this application or depending upon when the falsification is discovered. I consent for the City of Grosse Pointe Park to verify the information provided.

\_\_\_\_\_  
Signature of Applicant

12-2-21

\_\_\_\_\_  
Date

To mayor 10/21/21



## City of Grosse Pointe Park Board and Commission Application

First Name Andrew  
Last Name Harr  
Address [REDACTED]  
City/State/Zip Grosse Pointe Park, MI 47230  
Home Phone N/A Cell Phone [REDACTED]  
Email [REDACTED]

### AREAS OF INTEREST

Please check the Boards/Commission you are interested in serving on:

- Downtown Development Authority
- Tax Increment Finance Authority
- Beautification Commission
- Parks and Recreation Commission
- Planning Commission
- Board of Review
- Ethics Review Board
- Other: \_\_\_\_\_
- Other: \_\_\_\_\_

If you are applying due to a current vacancy, how did you hear about the vacancy?

- City Website
- Social Media
- Other: From Mayor Hodges and the assessor

Have you attended meeting(s) of the board and/or commission you are applying to sit on?

- Yes
- No



## City of Grosse Pointe Park Board and Commission Application

Why do you want to serve on this board and/or commission? (Please attach an additional page if more space is needed)

I have been an alternate on this board for several years. With my background in finance, I find the work interesting, and enjoy volunteering to help my community.

Please provide a brief summary of the areas of expertise you would bring to the board and/or commission:

I was a commercial lender from 1998-2003, and have been a financial advisor since then. I also own a small manufacturing firm in West Michigan. Valuing assets is something I have a decent level of experience with.



## City of Grosse Pointe Park Board and Commission Application

### ADDITIONAL INFORMATION

Please briefly summarize the following information:

#### Education History

Bachelors of Finance from Michigan State University '98  
Series 6, 63, 7 and 24 licensed with FINRA  
Licensed Life Insurance Agent in MI

#### Occupation (if retired, list former occupation)

Financial Advisor

#### Current and/or Former Volunteer Experience (including previous civic involvement)

7 year board member of GPP Little League, retired  
Past VP of GPPLL  
Past President of Grosse Pointe Little League Softball

### CITY CHARTER REQUIREMENTS

Registered to vote in the City of Grosse Pointe Park?

- Yes  
 No

How long have you been a resident of Grosse Pointe Park (enter month and year when you moved to the City)

since 6/2005



## City of Grosse Pointe Park Board and Commission Application

Are you related and/or married to any current elected officials or City staff?

- Yes  
 No

If you answered yes, name the person and/or people you are related to and the relationship(s):

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The following questions are only applicable if you are applying to serve on the Downtown Development Authority or Tax Increment Finance Authority Boards:

Do you own property within the TIFA and/or DDA?

- Yes  
 No *N/A*

If yes, please provide the property address(es):

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Do you own a business or work at a business within the TFIA and/or DDA?

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If yes, please provide business name and address:

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Are you a resident within the TIFA or DDA?

- Yes  
 No



## City of Grosse Pointe Park Board and Commission Application

### APPLICATION CERTIFICATION

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Signature of Applicant

12/6/21

Date



## City of Grosse Pointe Park Board and Commission Application

First Name

Trenton

Last Name

Chamberlain

Address

[Redacted]

City/State/Zip

Grosse Pointe Park, MI 48230

Home Phone

Cell Phone

[Redacted]

Email

[Redacted]

### AREAS OF INTEREST

Please check the Boards/Commission you are interested in serving on:

- Downtown Development Authority
- Tax Increment Finance Authority
- Beautification Commission
- Parks and Recreation Commission
- Planning Commission
- Board of Review
- Ethics Review Board
- Other: \_\_\_\_\_
- Other: \_\_\_\_\_

If you are applying due to a current vacancy, how did you hear about the vacancy?

- City Website
- Social Media
- Other: email

Have you attended meeting(s) of the board and/or commission you are applying to sit on?

- Yes
- No

*rec'd 12-23-20*



## City of Grosse Pointe Park Board and Commission Application

Why do you want to serve on this board and/or commission? (Please attach an additional page if more space is needed)

I would like to serve on this board to help out my community in which we live in and I work in. I feel it is my civic duty to participate in our local government. Helping make decisions in which tax money is spent properly to benefit the park.

Please provide a brief summary of the areas of expertise you would bring to the board and/or commission:

The area I bring the most experience and expertise is community outreach and business owner representation. I always do what benefits the community first.



## City of Grosse Pointe Park Board and Commission Application

### ADDITIONAL INFORMATION

Please briefly summarize the following information:

#### Education History

Bachelors in Hospitality Management  
New England Culinary Institute

#### Occupation (if retired, list former occupation)

Business Operator at The Bricks Pizzeria

#### Current and/or Former Volunteer Experience (including previous civic involvement)

Vermont Community Foundation

### CITY CHARTER REQUIREMENTS

Registered to vote in the City of Grosse Pointe Park?

- Yes  
 No

How long have you been a resident of Grosse Pointe Park (enter month and year when you moved to the City)

April 2019



## City of Grosse Pointe Park Board and Commission Application

Are you related and/or married to any current elected officials or City staff?

Yes

No

If you answered yes, name the person and/or people you are related to and the relationship(s):

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The following questions are only applicable if you are applying to serve on the Downtown Development Authority or Tax Increment Finance Authority Boards:

Do you own property within the TIFA and/or DDA?

Yes

No

If yes, please provide the property address(es):

[REDACTED]  
Grosse Pointe Park, MI

Do you own a business or work at a business within the TIFA and/or DDA?

Yes

If yes, please provide business name and address:

The Bricks Pizzeria  
15201 Kercheval Ave Grosse Pointe Park, MI 48230

Are you a resident within the TIFA or DDA?

Yes

No



## City of Grosse Pointe Park Board and Commission Application

### APPLICATION CERTIFICATION

**Please note:** Applications are kept on file for a period of 2 years. If you are not appointed within that period, you must reapply. Resumes and cover letters can be attached to this application but are not required for consideration.

Signed and completed applications can be returned via email to [clerk@grossepointepark.org](mailto:clerk@grossepointepark.org) or by US mail to: City of Grosse Pointe Park ATTN: City Clerk 15115 East. Jefferson Avenue Grosse Pointe Park, MI 48230

By submitting this application, I certify the foregoing statements and answers are true and complete. I agree in advance that any misrepresentation or falsification of any of the above information shall be cause for rejection of this application or depending upon when the falsification is discovered. I consent for the City of Grosse Pointe Park to verify the information provided.

\_\_\_\_\_  
Signature of Applicant

12/17/2020

\_\_\_\_\_  
Date

sent to  
Mayer  
12-23-20



**City Council Meeting**  
**Date 12/13/2021**

<b>TITLE: Setting January 2022 City Council Meeting</b>	<b>DATE: 12/9/2021</b>
<b>SUMMARY:</b> The City Council has asked administration to review the meeting dates for the Grosse Pointe Public School System for the purpose of trying to accommodate those that are interested in attending City Council and School Board and not be on the same night. At this time the GPPSS has not established its 2022 Calendar Year.  Administration will have at the January 10 <sup>th</sup> City Council meeting a completed 2022 Calendar for City Council consideration and adoption.	
<b>FINANCIAL IMPACT:</b> None	
<b>RECOMMENDATION:</b> Approve Meeting Date of January 10 <sup>th</sup> at 7pm	
<b>PREPARED BY:</b> Jane Blahut	<b>TITLE:</b> City Clerk/Finance Director



**City Council Meeting**  
**Date: 12/13/2021**

<b>TITLE: Stormwater System New Public Works Building</b>	<b>DATE: 12/9/2021</b>
<p><b>SUMMARY:</b> The original stormwater design for the new Department of Public Works Yard called for an ADS Chamber Detention system. After further discussion a revised design eliminated the ADS Chamber Detention system, but replaced it with 500 lf of 24” HDPE (corrugated polyethylene drainage pipe). Both of these systems were to tie into the existing combined sewer line running down the alley.</p> <p>However, due to recent storm events in the region the City, architect and general contractor working with Wayne County Public Service office have revised our original design for the benefit of reducing flow and separating the alley. The revised county approval drawings with the final piping design included additional required items, including more manhole structures for \$60,152.13. The pricing for the separate dedicated storm sewer line down the alley is included for \$97,350.40.</p> <p>These are storm water management upgrades for the overall system that slows down the release of stormwater into the system and separates the alley in the 1400 block of Maryland and Wayburn to Goethe.</p>	
<p><b>FINANCIAL IMPACT:</b> \$78,751 within the Water/Sewer Fund. The Tax Increment Finance Authority approved the other half at its December 7, 2021 Meeting of \$78,751.</p>	
<p><b>RECOMMENDATION:</b> Approve Expenditure</p>	
<b>PREPARED BY:</b> Nick Sizeland	<b>TITLE:</b> City Manager



**PCO #007**

Roncelli, Inc.  
6471 Metropolitan Pkwy  
Sterling Heights, Michigan 48312  
Phone: (586) 264-2080

Project: 20-043-000 - GPP DPW Facility  
15000 Mack Avenue  
Grosse Pointe Park, Michigan 48230

**Prime Contract Potential Change Order #007: CE #007 - Revised Site Utiliti**

<b>TO:</b>	The Tax Increment Finance Authority of Grosse Pointe Park 15115 East Jefferson Ave. Grosse Pointe Park, Michigan 48320	<b>FROM:</b>	Roncelli, Inc. 6471 Metro Parkway Sterling Heights, Michigan 48312
<b>PCO NUMBER/REVISION:</b>	007 / 0	<b>CONTRACT:</b>	1 - ATA A133-2019
<b>REQUEST RECEIVED FROM:</b>	Nick Sizeland (City of Grosse Pointe Park)	<b>CREATED BY:</b>	Michael Kamlay (Roncelli, Inc.)
<b>STATUS:</b>	Pending - In Review	<b>CREATED DATE:</b>	12/1/2021
<b>REFERENCE:</b>		<b>PRIME CONTRACT CHANGE ORDER:</b>	None
<b>FIELD CHANGE:</b>	No	<b>ACCOUNTING METHOD:</b>	Amount Based
<b>LOCATION:</b>		<b>PAID IN FULL:</b>	No
<b>SCHEDULE IMPACT:</b>		<b>SIGNED CHANGE ORDER RECEIVED DATE:</b>	
<b>EXECUTED:</b>	No	<b>TOTAL AMOUNT:</b>	\$60,152.13

**POTENTIAL CHANGE ORDER TITLE:** CE #007 - Revised Site Utiliti

**CHANGE REASON:** Design Development

**POTENTIAL CHANGE ORDER DESCRIPTION:** (The Contract is Changed As Follows)

**CE #007 - Revised Site Utilities**

Drawing revisions from the contract drawings to the approved stormwater management plans include the following:

- 1. Soil Erosion and Sediment Control, add Erosion Eels per Wayne County review: \$3,145.00
- 2. Watermain Material Additions: \$3,380.00
- 3. Sewer Material Additions: \$62,160.00
  - Added more catch basins
  - 6' precast structures
  - Additional piping
  - Underground Detention System revisions
  - Water Quality Unit, Cascade Separator:CS-4:
- Total Changes:** \$58,685.00

**ATTACHMENTS:**

[PCO 007 Revised Site Utilities R1.pdf](#)

#	Budget Code	Description	Amount
1	31-050.S Earthwork.Subcontractor	CE 007 Revised Site Utilities	\$58,685.00
<b>Subtotal:</b>			<b>\$58,685.00</b>
Insurances (0.80% Applies to all line item types.):			\$469.48
Builder Risk (0.15% Applies to all line item types.):			\$88.03
Technology (0.50% Applies to all line item types.):			\$293.43
Profit (1.05% Applies to all line item types.):			\$616.19
<b>Grand Total:</b>			<b>\$60,152.13</b>



**PCO #008**

Roncelli, Inc.  
6471 Metropolitan Pkwy  
Sterling Heights, Michigan 48312  
Phone: (586) 284-2060

Project: 20-043-000 - GPP DPW Facility  
15000 Mack Avenue  
Grosse Pointe Park, Michigan 48230

**Prime Contract Potential Change Order #008: CE #008 - Alley Storm Install**

<b>TO:</b>	The Tax Increment Finance Authority of Grosse Pointe Park 15115 East Jefferson Ave. Grosse Pointe Park , Michigan 48320	<b>FROM:</b>	Roncelli, Inc. 6471 Metro Parkway Sterling Heights, Michigan 48312
<b>PCO NUMBER/REVISION:</b>	008 / 0	<b>CONTRACT:</b>	1 - AIA A133-2019
<b>REQUEST RECEIVED FROM:</b>	Nick Sizeland (City of Grosse Pointe Park)	<b>CREATED BY:</b>	Michael Kamlay (Roncelli, Inc.)
<b>STATUS:</b>	Pending - In Review	<b>CREATED DATE:</b>	12/1/2021
<b>REFERENCE:</b>		<b>PRIME CONTRACT CHANGE ORDER:</b>	None
<b>FIELD CHANGE:</b>	No		
<b>LOCATION:</b>		<b>ACCOUNTING METHOD:</b>	Amount Based
<b>SCHEDULE IMPACT:</b>		<b>PAID IN FULL:</b>	No
<b>EXECUTED:</b>	No	<b>SIGNED CHANGE ORDER RECEIVED DATE:</b>	
		<b>TOTAL AMOUNT:</b>	\$97,350.40

**POTENTIAL CHANGE ORDER TITLE:** CE #008 - Alley Storm Install

**CHANGE REASON:** Design Development

**POTENTIAL CHANGE ORDER DESCRIPTION:** *(The Contract Is Changed As Follows)*

**CE #008 - Alley Storm Installation**

Attached is the additional cost to add a separate storm sewer line down the alley from the site to Goethe Ave. Funding to come from additional funds from the TIFA board.

**ATTACHMENTS:**

[PCO 008 - Alley Storm Installation.pdf](#)

#	Budget Code	Description	Amount
1	31-050.6 Earthwork,Subcontractor	CE 008 Alley Storm Installation	\$94,976.00
<b>Subtotal:</b>			<b>\$94,976.00</b>
		Insurances (0.60% Applies to all line item types.):	\$759.81
		Builder Risk (0.15% Applies to all line item types.):	\$142.46
		Technology (0.50% Applies to all line item types.):	\$474.88
		Profit (1.05% Applies to all line item types.):	\$997.25
<b>Grand Total:</b>			<b>\$97,350.40</b>

Michael Blaneck (Stucky Vitale Architects)  
27172 Woodward Ave.  
Royal Oak, Michigan 48067

The Tax Increment Finance Authority of  
Grosse Pointe Park  
15115 East Jefferson Ave.  
Grosse Pointe Park , Michigan 48320

Roncelli, Inc.  
6471 Metro Parkway  
Sterling Heights, Michigan 48312

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SIGNATURE DATE

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SIGNATURE DATE

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SIGNATURE DATE

